

Academic Affairs Council

Date: Wednesday, February 7, 2018

Time: 2:00 p.m.

Location: Administration Boardroom

❖ Approval of Academic Affairs Council Minutes – January 3, 2018 Meeting (pages 1-2)

❖ Discussion Items:

1. Request for New Initiatives (page 3)
2. Centralized reporting of Advisory Boards (page 4)
3. Distance learning and online stipends (handout)
4. Attendance-taking follow-up
5. Faculty Handbook changes (pages 5-6)
6. Cross-listed classes—Linda Phillips
7. Preferred names added to rosters
8. Discussion of HLC Sub-component items 3.C.4 through 3.E.2—Dr. Oty

❖ Reminders/ Informational items:

- Academic Festival tickets are free but tickets must be requested online at: <http://www.cameron.edu/festivalticketrequestform>.
- Please be sure you and your chairs are entering student complaints/concerns in the student concern system for documentation purposes.
- Resignations/Retirements should be received in writing and should be sent to the Office of Academic Affairs first so that they can be put on the Regents’ agenda. We will route them to HR.
- NASM site visitors on campus Monday, February 12 and Tuesday, February 13.
- Initiative Update is due February 28.

❖ Important Dates:

- February 8, 2018 – Council of Chairs at 2:00 pm in CETES 207
- February 23, 2018 – Chair Development Session from 9:00-10:30 am in the IBC/RMA Executive Boardroom 204
- March 7, 2018 – Academic Affairs Council at 2:00 p.m. in the Administration Boardroom
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>
January 24-25, 2018	November 20, 2017	December 4, 2017
March 7-8, 2018	January 16, 2018	January 29, 2018
May 10-11, 2018	March 16, 2018	April 2, 2018

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>
June 18-19, 2018	April 27, 2018	May 10, 2018
September 12-13, 2018	July 23, 2018	August 6, 2018
October 24-25, 2018	August 31, 2018	September 14, 2018
December 11-12, 2018	October 19, 2018	November 2, 2018

- The Oklahoma State Regents for Higher Education
 - March 28-29, 2018
 - April 25-26, 2018
 - May 24-25, 2018
 - June 27-28, 2018
 - September 5-6, 2018
 - October 24-25, 2018
 - November 8, 2018
 - December 5-6, 2018
- February 12, 2018 – Last date to enroll or add a 12 week class
- February 14, 2018 – Last date to drop a 12 week class w/o entry on transcript
- February 14, 2018 – Last date to drop a 12 week class with a refund
- February 15, 2018 – 21st annual Red River Career Expo from 12:30 to 3:30 p.m.
- February 19, 2018 – Last date to withdraw from a 1st 8 week class with an Automatic “W”
- February 22-25, 2018 – Two works from legendary Cuban-American avant garde playwright María Irene Fornés: *“Letters from Cuba”* and *“Manual for a Desperate Crossing,”* presented by the Department of Art, Music and Theatre Arts in the University Theatre. Shows on Thursday, Friday and Saturday will begin at 7:30 p.m.; Sunday performances start at 2 p.m. (Academic Festival related event)
- February 26, 2018 – Last date to withdraw from a 1st 8 week class with signature
- February 27, 2018 – Academic Festival speaker, former Vice Chief of Staff for the U.S. Army **Jack Keane**
- February 28, 2018 – Penalty for late payment of tuition and fees for 16 week and 1st 8 week classes
- March 5, 2018 – 1st 8 week session ends
- March 5, 2018 – Mid-term grades for 16 week classes posted by 4:00pm
- March 6, 2018 – 2nd 8 week classes begin
- March 6, 2018 – Tuition/Fees due for 2nd 8 week classes
- March 7, 2018 – Final grades for 1st 8 week classes posted by 4:00pm
- March 9, 2018 – Oklahoma Research Day at NWOSU (Enid)
- March 12, 2018 – Last date to enroll or add a 2nd 8 week class
- March 12, 2018 – Last date to drop a 2nd 8 week class w/o entry on transcript
- March 12, 2018 – Last date to drop a 2nd 8 week class with a refund
- March 14, 2018 – Graduation Fair
- March 19-23, 2018 – Spring Break
- March 27, 2018 – Mid-term grades for 12 week classes posted by 4:00pm
- March 31, 2018 – Penalty for late payment of tuition and fees for 12 week and 2nd 8 week classes