

Academic Affairs Council Minutes

Date: Wednesday, November 1, 2017

Time: 2:00 p.m.

Location: MCC Executive Boardroom

Members and Staff Representatives present:

Ronna Vanderslice, Vice President for Academic Affairs

Sylvia Burgess, Associate Vice President for Academic Affairs

Marge Kingsley, Assistant Vice President for Academic Affairs

Howard Kuchta, Interim Dean, School of Graduate and Professional Studies

Von Underwood, Dean, School of Arts and Sciences

Susan Camp, Director, CU-Duncan

Karla Oty, Director, Institutional Research, Assessment, and Accountability

Linda Phillips, Registrar

Mandy Husak, Academic Affairs Coordinator

Vinetta Buchanan, Academic Affairs Specialist

Members and Staff Representatives absent:

Kelly McClure, Director, Information Technology Services

Agenda and Notes

- ❖ Approval of AAC Minutes – October 4, 2017 Meeting (Handout) – The minutes were approved as presented.
- ❖ Discussion Items:
 1. NCAA Representative, Jill Willson, and Director of Championships, Roberta Paige, gave a presentation on Graduation and Retention Rates as it pertains to Cameron University and Division II student-athletes. Division II is a collection of more than 300 NCAA colleges and universities that provide thousands of student-athletes the opportunity to compete at a high level of scholarship athletics while excelling in the classroom and fully engaging in the broader campus experience. Ms. Willson gave an overview of Division II's strategic positioning platform, NCAA and Division II's place in intercollegiate athletics and how Division II gives back to the communities they serve.
 2. Dr. Oty reviewed the responses to HLC Criterion 2 that were distributed at the last meeting. For next time, look at Criterion 3 and let Dr. Oty know by November 29th which top 3 sub-components we would have the hardest time documenting and a brief synopsis of why or what we can work on.
 3. Dr. Oty provided a brief review of how to access data in Tableau. The data can be accessed from the Tableau folder on the W share drive. Anyone accessing the data would need to have Tableau Reader 10.3 installed by ITS on their computer. Dr. Oty's office will send out information to the dashboards regularly instead of sending the spreadsheets by email.

Please encourage the Chairs to use the information provided in the dashboards. Data is updated weekly. Dr. Oty's office is willing to train the Chairs and Administrative Assistants on how to access and use the dashboards. Please contact her to schedule training if needed.

- ❖ The meeting adjourned at 4:05 pm.