

## Council of Deans

Date: Tuesday, January 3, 2012  
Location: Administration Board Room

Time: 3:00 p.m.

1. Introduction- Dr. Gary Buckley, Interim Dean, School of Science and Technology
2. Approval of Council of Deans Minutes –December 6, 2011 Meeting (Handout)
3. Announcements and Information Items
  - a. General Interest
    - i. Summer and Fall 2012 Enrollment Schedules are due by 5 p.m., Thursday, January 26, 2012 to Registrar.
    - ii. Training workshop to submit IRB applications electronically to the OU IRB is February 3, 2012 between 1:00-3:30 p.m. in the CETES small conference room
    - iii. Spring Deadline to submit internal grants is February 27, 2012
    - iv. The deadline to submit Lectures and Concerts proposals is 5 p.m., Thursday, March 1, 2012. Please turn in to Student Services, Room 324, North Shepler (Handout)
    - v. Faculty Scholarship Exhibit: April 16-20, 2012 in the Library Reading Room
    - vi. Graduate Hooding Ceremony on Sunday, April 29, 2012 starting at 2:00 p.m.
  - b. Aggie Enrollment Days (Handout)
  - c. Final Examination Scheduling for Distance Learning Courses- Lisa Restivo, Distance Learning Coordinator
  - d. Update on Faculty Teaching Load- S6L Process for Spring 2012- Director Karla Oty
  - e. Speakers Bureau Update (Handout)
4. Standing Agenda Items
  - a. Academic Festival Update

- i. Next Festival Speaker, Robin Wright, is coming to Cameron on January 19, 2012.
- ii. Reminder: At the end of each month, please forward a list of items to me showing how faculty and staff are including or incorporating the Festival into student and community experiences on campus.
- b. Assessment Activities Update
- c. Retention and Graduation Rate Project Update
- d. Early Alert Usage Update
- e. Cameron Guarantee and Institutional Transparency Update
- f. Legislative Update
- g. Around the Table for Announcements

5. Upcoming Meetings and Events

- a. Council of Chairs – 3:30 p.m. on Tuesday, January 10, 2012
- b. Council of Deans – 3:00 p.m. on Tuesday, February 7, 2012
- c. Regents Meeting Dates (for curriculum proposal purposes)
  - i. The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Agenda Items Due</u>	<u>Location</u>
January 25-26, 2012	Nov. 17	Dec. 9	OKC
March 28-29, 2012			Norman
May 10-11, 2012			Norman
June 25-27, 2012			Ardmore
September 19-20, 2012			Tulsa/Claremore
October 24-25, 2012			Lawton
December 6-7, 2012			Norman

- ii. The Oklahoma State Regents for Higher Education
  - 1. Thursday, January 26, 2012 - 9 a.m.
  - 2. Thursday, March 1, 2012 - 9 a.m.
  - 3. Friday, May 25, 2012 - 9 a.m.
  - 4. Thursday, June 21, 2012 - 9 a.m.
  - 5. Thursday, September 6, 2012 - 9 a.m.
  - 6. Thursday, October 25, 2012 - 9 a.m.
  - 7. Thursday, December 6, 2012 - 9 a.m.
- d. Duncan Adjunct Faculty Workshop- Thursday, January 5<sup>th</sup> at 6:30 p.m. at the Duncan campus
- e. Lawton Adjunct Faculty Workshop - Thursday, January 12<sup>th</sup> at 6:00 p.m. in the McCasland Ballroom
- f. Academic Festival Speaker – Robin Wright – January 19, 2012
- g. Supplemental Summer 2012 Budget Requests due by January 20, 2012

- h. Equipment items “wish list” due by January 20, 2012
- i. Summer and Fall 2012 Enrollment Schedules due to Registrar by Thursday, January 26, 2012, 5 p.m.
- j. Training workshop to submit IRB applications electronically to the OU IRB is February 3, 2012 between 1:00-3:30 p.m. in the CETES small conference room
- k. Spring Deadline to submit internal grants is February 27, 2012
- l. Lectures and Concerts proposals due to Student Services- Thursday, March 1, 2012
- m. Faculty Scholarship Exhibit: April 16-20, 2012 in the Library Reading Room
- n. Academic Festival Speaker – Stanley McChrystal, Gen. (Ret.) – March 15, 2012
- o. Graduate Hooding Ceremony – Sunday, April 29, 2012, 2:00 p.m.
- p. Commencement- May 4, 2012

6. New Business