

Academic Affairs Council

Date: Wednesday, April 4, 2018

Time: 2:00 p.m.

Location: Administration Boardroom

❖ Approval of Academic Affairs Council Minutes – March 7, 2018 Meeting (pages 1-2)

❖ Discussion Items:

1. Graduation Fair feedback
2. Issues with Teacher Walk-outs
3. Faculty Senate—feedback on online compensation (pages 3-7)
4. Retention and Graduation Metrics and Comparison Data—Dr. Oty (Handout)
5. Use of Persistence Rates within the Major/University and Major tracking by departments and schools (pages 8-11)
6. Remember that Deans must have feedback to faculty for planning documents by April 15. Be sure all have a review of IDEA Response Rates and a comparison of their department's persistence and graduation rates to the university's. Please email me when you have returned all documents to faculty. Send a copy of all chair evaluations to my office by April 20.
7. Syllabus Review—Program and General Education
8. Discussion of HLC Criterion 5—Dr. Oty (Handout)
9. AAC meeting dates for 2018-2019:

1st Wednesdays at 2:00 pm in the Administration Boardroom

- July 5, 2018 (Thursday)
- August 1, 2018
- September 5, 2018
- October 3, 2018
- November 14, 2018 (2nd Wednesday)
- December 5, 2018
- January 2, 2019
- February 6, 2019
- March 6, 2019
- April 3, 2019
- May 1, 2019
- June 5, 2019

- AAC Luncheon – Tuesday, December 18 at 12:00pm in the Administration Boardroom

❖ Reminders/ Informational items:

- Please submit completed Retiree Information Forms (located in the AAC folder on the W drive) for retirees in your area by April 12. Deans, please share them with department chairs. Information will be used for the Service Awards Recognition dinner on April 19.
- Reminder: Advisory Board information for this year due May 1.

- Quarterly update for planning document and Academic Plan Update due May 9.
- Wingspan Staff Evaluations—Supervisors must approve each evaluation before meeting with the staff member to discuss it. The final date for evaluations is May 11.
- Dates for ending waitlisting for summer and fall 2018:

Summer 2018

May 21 – Email students who are currently enrolled in a waitlisted section that they will be dropped from the waitlist on May 29

May 24 – Last day students have the option to choose enrollment in a waitlisted section

May 29 – The waitlisted registration records will be removed from student accounts

May 30 – Classes begin

Fall 2018

August 8 – Email students who are currently enrolled in a waitlisted section that they will be dropped from the waitlist on August 17

August 15 – Last day students have the option to choose enrollment in a waitlisted section

August 17 – The waitlisted registration records will be removed from student accounts

August 20 – Classes begin

❖ Important Dates:

- April 19, 2018 – Council of Chairs at 2:00 pm in the IBC/RMA Executive Boardroom 204
- April 20, 2018 – Chair Development at 9:00 am in the IBC/RMA Executive Boardroom 204
- May 2, 2018 – Academic Affairs Council at 2:00 p.m. in the Administration Boardroom
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>
May 10-11, 2018	March 16, 2018	April 2, 2018
June 18-19, 2018	April 27, 2018	May 10, 2018
September 12-13, 2018	July 23, 2018	August 6, 2018
October 24-25, 2018	August 31, 2018	September 14, 2018
December 11-12, 2018	October 19, 2018	November 2, 2018

- The Oklahoma State Regents for Higher Education

- April 25-26, 2018
- May 24-25, 2018
- June 27-28, 2018
- September 5-6, 2018
- October 24-25, 2018
- November 8, 2018
- December 5-6, 2018
- April 4-7, 2018 – The National Conference on Undergraduate Research is scheduled to be held on the University of Central Oklahoma campus. The website is http://www.cur.org/conferences_and_events/student_events/ncur_2018/. This is an extraordinary opportunity for our students to present at a national conference.
- April 9, 2018 – Last date to withdraw from a 12/16 week class with an Automatic “W”
- April 10, 2018 – Mid-term grades for 2nd 8 week classes posted by 4:00pm
- April 15, 2018 – Deadline for Deans to submit feedback to faculty for Annual Academic Performance Review. Be sure all have a review of IDEA Response Rates and a comparison

of their department's persistence and graduation rates to the university's. Email VPAA when all documents have been returned to faculty.

- April 17, 2018 – University Awards Ceremony at 5:30 pm in the MCC Ballroom
- April 19, 2018 – Service Recognition Reception and Dinner, 5:30 p.m. reception followed by a 6:00 p.m. dinner in the McCasland Ballroom
- April 19-22, 2018 – “*Legally Blonde: The Musical*,” presented by the Department of Art, Music and Theatre Arts in the University Theatre. Shows on Thursday, Friday and Saturday will begin at 7:30 p.m.; Sunday performances start at 2 p.m. (Academic Festival related event)
- April 20, 2018 – Deadline to send a copy of all chair evaluations to the VPAA
- April 23, 2018 – Spring General Faculty and Staff Meeting at 3:30 p.m. in the CETES Conference Center.
- April 23, 2018 – Last date to withdraw from a 2nd 8 week class with an Automatic “W”
- April 23, 2018 – Last date to withdraw from a 12/16 week class with signature
- April 26, 2018 – Donor Appreciation Event
- April 30, 2018 – Last date to withdraw from a 2nd 8 week class with signature
- May 4, 2018 – Commencement and Hooding Ceremonies
- May 11, 2018 – Final due date for Annual Performance Appraisals