

Council of Deans

Date: Tuesday, October 4, 2011

Time: 3:00 p.m.

Location: Administration Board Room

1. Introductions
 - a. Ms. Elizabeth Hall, Assistant to the Provost
 - b. Leadership Development Interns – Ms. Stephanie Boss and Dr. Mike Estep
2. Approval of Council of Deans Minutes – September 6, 2011 Meeting
3. Announcements and Information Items
 - a. Fall Break Coverage for October 20 – 21, 2011
 - i. Provost on leave October 6 – 7, 2011
 - ii. Academic Advising Center – October 20: Jenna Mercer, Kaitlyn Eudailey and October 21: Jenna Mercer
 - iii. Registrar’s Office – October 20 – 21: Kelli Peterson
 - b. General Interest
 - i. Columbus Day – Monday, October 10, 2011 – Fort Sill planning
 - ii. New Faculty Advisement Training – Burch Hall 102, 1:00 p.m., Thursday, October 13, 2011 (RSVP to Lani Malcolm if interested)
 - iii. CU Alumni Association nominations due for Faculty Hall of Fame – November 1, 2011 (Handout)
 - iv. Creative Oklahoma and the DaVinci Institute – upcoming events
 1. Forum on October 14
 2. “Out of the Box” on November 1
 - v. Faculty and Staff test of NetSupport for emergency notifications at 2:00 p.m. on Friday, November 18, 2011
 - c. New Program and Program Modification Curriculum proposals – Please list a dean, provost, or Mandy Husak as the point of contact for program modifications. The name listed may be contacted by OU Board of Regents or Oklahoma State Regents for Higher Education staff so I would prefer not to list a secretary, faculty member, or department chair.
 - d. Endowed Lectureships – Reports and Proposals
 - e. Faculty Handbook Revision Approved – Implementation Planning
 - f. Introduction to the University Leadership Council of the Education Advisory Board – Guest presenters by webinar at November 1, 2011 meeting
 - g. Feedback on Delcom PC Deployment (Director Debbie Goode)

4. Standing Agenda Items

- a. Academic Festival Update
 - i. Feedback on Mr. Steve Coll event on September 29, 2011
 - ii. Reminder: At the end of each month, please forward a list of items to me showing how faculty and staff are including or incorporating the Festival into student and community experiences on campus.
- b. Assessment Activities Update
- c. Retention and Graduation Rate Project Update
- d. Early Alert Usage Update
- e. Cameron Guarantee and Institutional Transparency Update
- f. Legislative Update
 - i. Update on interim studies
 - ii. Complete College America (Handout)
- g. Around the Table for Announcements

5. Upcoming Meetings and Events

- a. Council of Chairs – 3:30 p.m. on Tuesday, October 11, 2011
- b. Council of Deans – 3:00 p.m. on Tuesday, November 1, 2011
- c. Regents Meeting Dates (for curriculum proposal purposes)
 - i. The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Agenda Items Due</u>	<u>Location</u>
October 26-27, 2011	October 7	October 18	Lawton
Nov. 30-Dec. 1, 2011			Norman

- ii. The Oklahoma State Regents for Higher Education
 - 1. Thursday, October 20, 2011, 9 a.m.
 - 2. Thursday, December 1, 2011, 9 a.m.
- d. New Faculty Advisement Training – Burch Hall 102, 1:00 p.m., Thursday, October 13, 2011 (RSVP to Lani Malcolm if interested)
- e. Convocation – Friday, October 14, 2011
- f. Academic Festival Speaker – Chuck Hagel – October 26, 2011
- g. CUAAs nominations due for Faculty Hall of Fame – November 1, 2011
- h. Program Review documents due to Provost – November 18, 2011
- i. Faculty and Staff test of NetSupport for emergency notifications at 2:00 p.m. on Friday, November 18, 2011
- j. DaVinci Institute Awards nominations due – December 20, 2011 (forms available on October 4, 2011 at www.davinciok.org)
- k. Academic Festival Speaker – Robin Wright – January 19, 2012
- l. Academic Festival Speaker – Stanley McChrystal, Gen. (Ret.) – March 15, 2012

6. New Business