

Council of Deans

Date: Tuesday, February 7, 2012
Location: Administration Board Room

Time: 3:00 p.m.

1. Approval of Council of Deans Minutes –January 3, 2012 Meeting (Handout)
2. Announcements and Information Items
 - a. Management and Supervision (Handout)
 - b. General Interest
 - i. Speakers Bureau Update Due at Council of Deans meeting on March 6, 2012.
 - ii. Proposed changes to weather and non-weather evacuation scripts for areas of responsibility are due to Elizabeth Hall by Friday, February 24, 2012. (Handout)
 - iii. Nominations for the Fall 2012 Academic Affairs Leadership Development Internship program are due to Camille Harris by Friday, April 13, 2012. (Handout)
 - c. Spring 2012 Review (Handouts)
 - i. Enrollment Update
 - ii. Academic Summary and Start of School After Action Review (Handouts)
 - iii. School and Site headcount and student credit hour overview (Handout)
 - iv. Advising Center usage and staffing
 - d. Review of Standard Scheduling Document (Handout)
 - e. Technology Standards for ITV Remote Sites (Handouts)
 - f. Listing Equipment Requirements in Course Schedules- AVP Sylvia Burgess
 - g. Update on P.A.R.C.C. and Common Core (Handout)
 - h. CAAP tests in Essay and Critical Thinking and ways of enticing students to take the test- Director Karla Oty

i. Administrative Withdrawal Usage

	Number of AW's assigned	Number of distinct courses	Number of distinct instructors
Fall 2010	139	28	40
Spring 2011	155	28	31
Summer 2011	24	9	8

Unduplicated Fall 2010 - Summer 2011	318	46	61
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	Number of AW's assigned	Number of distinct courses	Number of distinct instructors
Fall 2011	245	28	48
Spring 2012			
Summer 2012			

3. Standing Agenda Items

a. Academic Festival Update

- i. Next Festival Speaker, Stanley McChrystal, Gen. (Ret.), is coming to Cameron on March 15, 2012.
- ii. Reminder: At the end of each month, please forward a list of items to me showing how faculty and staff are including or incorporating the Festival into student and community experiences on campus.

b. Assessment Activities Update

c. Retention and Graduation Rate Project Update

d. Early Alert Usage Update

Semester	Unduplicated Instructors	Total Unduplicated Instructors	Percent of Instructors Using Early Alert
Fall 2011	231	365	63.3%
Spring 2012	145	355	40.8%

Feb. 1,
2012

Spring 2011 had a 35% participation rate at the end of the semester.

e. Cameron Guarantee and Institutional Transparency Update

f. Legislative Update

g. Around the Table for Announcements

4. Upcoming Meetings and Events

- a. Council of Chairs – 3:30 p.m. on Tuesday, February 14, 2012
- b. Council of Deans – 3:00 p.m. on Tuesday, March 6, 2012
- c. Regents Meeting Dates (for curriculum proposal purposes)
 - i. The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Agenda Items Due</u>	<u>Location</u>
March 28-29, 2012	Feb. 8	Feb. 20	Norman
May 10-11, 2012			Norman
June 25-27, 2012			Ardmore
September 19-20, 2012			Tulsa/Claremore
October 24-25, 2012			Lawton
December 6-7, 2012			Norman

ii. The Oklahoma State Regents for Higher Education

- 1. Thursday, March 1, 2012 - 9 a.m.
- 2. Friday, May 25, 2012 - 9 a.m.
- 3. Thursday, June 21, 2012 - 9 a.m.
- 4. Thursday, September 6, 2012 - 9 a.m.
- 5. Thursday, October 25, 2012 - 9 a.m.
- 6. Thursday, December 6, 2012 - 9 a.m.
- d. Spring Deadline to submit internal grants is February 27, 2012
- e. Lectures and Concerts proposals due to Student Services- Thursday, March 1, 2012
- f. Speakers Bureau Update Due at Council of Deans meeting on March 6, 2012.
- g. Faculty Scholarship Exhibit: April 16-20, 2012 in the Library Reading Room
- h. Academic Festival Speaker – Stanley McChrystal, Gen. (Ret.) – March 15, 2012
- i. Graduate Hooding Ceremony – Sunday, April 29, 2012, 2:00 p.m.
- j. Commencement- May 4, 2012

5. New Business