

Council of Deans

Date: Tuesday, June 5, 2012

Time: 3:00 p.m.

Location: Administration Board Room

1. Introduction- Dr. Terry Conley, Incoming Dean of the School of Science and Technology
2. Approval of Council of Deans Minutes – May 1, 2012 Meeting (Handout)
3. Announcements and Information Items
 - a. General Interest
 - i. OSRHE Academic Policy Workshop, June 14, 2012, 1:00-4:00 p.m., BUS 111
 - ii. Human Resources Department launch of CU's first online employment application system- July 1, 2012. Open training for the Open Hire system- June 11-June 15 from 10:00 a.m.-12:00 p.m. and 2:00-4:00 p.m., BUS 101 computer lab.
 - iii. Sexual Harassment Training- July 18, 2012, 2:00-3:00 p.m., BUS 111. This applies to ITS, Academic Enrichment, Registrar, Advising Center, and Academic Affairs (minus 4 Schools, Duncan campus, ACE, and Library)
 - iv. New Faculty Orientation, August 6 and 7, 2012, time and location to be determined.
 - v. Adjunct Faculty Workshop and Orientation, August 13, 2012 at Lawton campus, August 16, 2012 at Duncan campus.
 - b. Provost will be attending a conference Monday, June 18- Thursday, June 21, 2012.
 - c. Provost Open Door for telephone and walk-in visitors – One hour per day subject to availability starting in July 2012
 - d. Position number changes in Banner for 2012-2013
 - e. Change of Classified Staff Titles
 - f. Course Equivalency Project- Faculty Nominees Sought (Due July 3, 2012) (Handout)
 - g. Academic Plan (Handout)
 - h. Update on Comanche Nation College

- i. Chair and Dean Desk Reference (Handout of next draft with electronic copy to follow) - assign sections for providing addition language and feedback due as a Word document. Please email to Provost with a copy to Elizabeth Hall by July 3 Council of Deans meeting.
 - j. Summer and Fall 2012 Enrollment Update (Handout)
4. Standing Agenda Items
- a. Assessment Activities Update
 - i. Program Review and Post Audit Program Reports (Handouts)
 - ii. Low Productivity Reports (Handouts) – Due Monday, September 17, 2012
 - b. Retention and Graduation Rate Project Update
 - i. Use of Administrative Withdrawal by Faculty (Handout)
 - ii. Midterm Grade Summary (Handout)
 - iii. Academic Notice and Probation Intervention Course (UNIV 2001)
 - c. Early Alert Usage Update
 - d. Cameron Guarantee and Institutional Transparency Update
 - e. Legislative Update
 - f. ULC Update
 - i. “Reinventing IT Services” presentation by Matt Pellish of the ULC- Thursday, June 7, 2012, 2:00-4:00 p.m. in the Admin Board Room.
 - ii. Ideas for Custom Research
 - g. Around the Table for Announcements

5. Upcoming Meetings and Events

- a. Council of Chairs – 3:30 p.m. on Tuesday, June 12, 2012
- b. Council of Deans – 3:00 p.m. on Tuesday, July 3, 2012
- c. Regents Meeting Dates (for curriculum proposal purposes)
 - i. The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Agenda Items Due</u>	<u>Location</u>
June 25-27, 2012	May 11	May 18	Ardmore
September 19-20, 2012			Lawton
October 24-25, 2012			Tulsa/Claremore
December 6-7, 2012			Oklahoma City

- ii. The Oklahoma State Regents for Higher Education
 - 1. Thursday, June 21, 2012 - 9 a.m.
 - 2. Thursday, September 6, 2012 - 9 a.m.
 - 3. Thursday, October 25, 2012 - 9 a.m.
 - 4. Thursday, December 6, 2012 - 9 a.m.

- d. OSRHE Academic Policy Workshop- June 14, 2012, 1:00-4:00 p.m., BUS 111
- e. Human Resources Department launch of CU's first online employment application system- July 1, 2012. Open training for the Open Hire system- June 11-June 15 from 10:00 a.m.-12:00 p.m. and 2:00-4:00 p.m., BUS 101 computer lab.
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6. New Business