CAMERON UNIVERSITY
International Students Employed Off Campus Without Authorization Policy

Policy Statement

Cameron University is strongly committed to complying with all state and federal laws regarding International Students, and will respond accordingly when International Students enrolled at the university are found to be employed off campus without authorization.

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Who Should Know This Policy

President
Vice Presidents
Deans
Department Chairs
Directors
Faculty
Students
All Employees

Responsibilities

Responsible for Policy
University Officer Responsible
Vice President, Enrollment Management

Procedure

STATEMENT OF PURPOSE: In support of the above policy statement, the following procedures and information are provided:

1.0 Definitions

1.1 "Employment" is understood to include any exchange of services for benefits of any kind.

2.0 General Guidelines

2.1 United States law explicitly forbids international students from being employed off-campus without authorization from the United States Citizenship and Immigration Services (USCIS). The Designated School Official (DSO) has discretion only in cases involving Curricular Practical Training (CPT), which involves paid or unpaid internships for undergraduate students. In all other cases involving students being employed off-campus only, USCIS can provide authorization.

2.2 The Cameron University DSO is the Coordinator of International Student Services.

3.0 Required Procedures when International Students are Suspected of or Known to be Employed Off Campus Without Authorization

3.1 An international student suspected for any reason of being employed off campus without authorization will be counseled in person by the DSO and required to review the documents they signed upon their arrival at Cameron University detailing the conditions of their F-1 visa. Special attention will be paid to the condition that they may not be employed off campus without proper authorization. Students will be asked whether they understand the policy and strongly warned that under no circumstances will violations of the policy be permitted.

3.2 An international student known to be or to have been employed off campus without authorization will have their Student Exchange Visitor Information System (SEVIS) record terminated immediately and will no longer be considered a F-1 student. Under those circumstances the student will be out of status and required to return to their home country voluntarily or face possible deportation.

Contacts

Policy Questions: Enrollment Management, (580) 591-8068

Policy History

Policy

Issue Date:	February 1, 2008
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