

CAMERON UNIVERSITY

Certificates and Micro-credentials Policy

Policy Statement

Cameron University is authorized by the Oklahoma State Regents for Higher Education (OSRHE) to offer approved Certificates and Micro-credentials. CU has adopted this policy to clarify items relevant to the granting of certificates and micro-credentials not addressed by OSRHE policy.

Contents

- Who should know this Policy?
 - Responsibilities
 - Procedure
 - Contacts
 - Forms
 - Policy History
-

Who Should Know This Policy

President
Vice Presidents
Deans
Department Chairs
Faculty

Responsibilities

Responsible for Policy

University Officer Responsible

Vice President for Academic Affairs

Procedure

STATEMENT OF PURPOSE: In support of the above policy statement, the following procedures and information are provided:

1.0 Definitions

- 1.1 Micro-credential: A micro-credential is a short-term post-secondary credential that equips learners with specific career critical knowledge, skills, and abilities that can be readily transferred to the workplace.
- 1.2 Certificate: A certificate is a post-secondary credential comprised of a set of existing courses that do not on their own constitute a degree.

2.0 General Guidelines

Cameron University offers individuals the opportunity to earn certificates and micro-credentials.

2.1 Micro-credentials

2.1.1 Admission

- a. Students wishing to pursue a micro-credential that does not involve a credit bearing course do not need to be admitted to Cameron University.
- b. Students who wish to pursue a micro-credential that contains at least one credit bearing course must be admitted to Cameron University.
- c. Students seeking a micro-credential may be admitted as non-degree seeking student.

2.1.2 Residency Requirements

- a. For micro-credentials that are comprised entirely of credit bearing courses, at least 25% of the credit hours must be successfully completed at Cameron University.
- b. For micro-credentials that are a combination of credit bearing courses and non-credit bearing activities or are comprised entirely of non-credit bearing activities, some component of the micro-credential must be completed at Cameron as determined by the department awarding the micro-credential.
- c. For micro-credentials that are comprised entirely of credit bearing courses, at least one of the courses for the micro-credential must be taken at CU in the semester during which the student completes the requirements for the micro-credential.

2.1.3 Granting of Micro-credentials

- a. Students who successfully complete a micro-credential will be awarded a digital badge through Credly. Micro-credentials will not appear on the CU transcript.
- b. Students completing the requirements for a micro-credential who have not been admitted to the university must provide information including but not limited to name and email in order to receive the digital badge.
- c. Students who have a question or concern about a micro-credential may submit a request for further consideration at: <https://www.cameron.edu/academics/approved-micro-credentials>.

2.2 Certificates

2.2.1 Admission

Any student pursuing a certificate at Cameron University must be admitted to the university.

2.2.2 Residency Requirements

For a certificate to be awarded, 25% or more of the coursework required for the certificate must be successfully completed at Cameron University.

2.2.3 Granting of Certificates

Awarded certificates will appear on the unofficial and official transcripts.

Contacts

Policy Questions: Office of Academic Affairs, (580) 581-2250

Forms

In support of this policy, the following forms are included:

None

Policy History

Policy

Issue Date: July 8, 2024

Reviewed, no revision:

Revised: