



## INDEPENDENT STUDENT VERIFICATION WORKSHEET

Academic Year 2023-2024

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Per Federal Regulation, we are required to confirm the information you reported on your FAFSA. We will compare the data on your FAFSA with the information on this worksheet and with any other required documents. If there are discrepancies, the Office of Financial Assistance may contact you for further clarification or additional documentation in order to make corrections.

**You must complete and sign this worksheet, attach any required documents, and submit the form to our office. VERIFICATION CANNOT BE COMPLETED AND FINANCIAL AID CANNOT BE AWARDED UNTIL ALL NECESSARY DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED BY OUR OFFICE.**

### A. Independent Student Information

Student First and Last Name

Student CU ID Number

### B. Independent Student Household Information

Use the first line to record your full name and age, and then list additional people in your household below. If more space is needed, attach a separate page including your name and ID number. Include:

- Your spouse, if you are married;
- Your children (and your spouse's children), if you will have provided more than half of their support from July 1, 2023 through June 30, 2024, even if they do not live with you, and
- Other people if they now live with you and you or your spouse will have provided more than half of their support from July 1, 2023 through June 30, 2024.
- The name of the school that any listed household members are, or will be, enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024.
  - Do not include dual/concurrent enrollment for high school students.

Full Name	Age	Relationship	College (if applicable)
		<i>Self</i>	<i>Cameron</i>

**C. Independent Student’s Income Information**

**Student ID:**

All students must complete this section regarding their tax filing status for 2021.

**1. Please make one of the following three selections:**

I filed a 2021 Federal Income Tax Return. You must submit this information one of two ways **(skip to Section D.)**

- The best way to verify income is by using the IRS Data Retrieval Tool (DRT) through the FAFSA.  
**OR**
- You can submit a signed copy of the 2021 Federal Income Tax Return that includes all schedules filed. If you do not have a copy of the tax return, you can submit the Tax Return Transcript. You can request the transcript:
  - Online – <https://www.irs.gov/individuals/get-transcript>
  - By mail – Form 4506-T
  - By phone- 1-800-908-9946
- **NOTE:** If an amended 2021 tax return was filed, you must also submit a SIGNED copy of the 1040X that was filed.

I was not required to file a 2021 Federal Income Tax Return, because I was unemployed. **(skip to number 4.)**

I earned income in 2021, but was not required to file a tax return. **(continue to numbers 2-4.)**

- You must report any income you earned below:

**2. List below the name of all employers, amount earned from each employer, and whether a W-2 form is attached.**

List every employer even if they did not issue a W-2 form. If more space is needed, attach a separate page including your name and ID number.

Employer’s Name	Annual Amount Earned in 2021	IRS W-2 Attached?
<i>EXAMPLE: Suzy’s Auto Body Shop</i>	<i>\$2,000.00</i>	<i>Yes/No</i>

**3. Attach copies of all W-2 forms**

If you are unable to provide the W-2 information, you must submit a Wage and Income Transcript from the IRS. You can request this:

- Online – <https://www.irs.gov/individuals/get-transcript>
- By mail – Form 4506-T

**4. Submit a Verification of Non-Filing Letter from the IRS which verifies the IRS has not processed a tax return for you.** You can request this:

- Online – <https://www.irs.gov/individuals/get-transcript>
  - Request a Tax Return Transcript, and if one was not processed, the IRS will mail the letter of non-filing.
- By mail – Form 4506-T
- By phone- 1-800-908-9946
  - Request a Tax Return Transcript, and if one was not processed, the IRS will mail the letter of non-filing.

**Student information should be reported on this page;  
Spouse information is reported on the next page.  
Unmarried students can skip to Section E.**

**D. Independent Student Spouse's Income Information**

**Student ID:**

All students who are married must complete this section regarding their spouse's tax filing status for 2021.

**1. Please make one of the following three selections about your spouse:**

I filed a 2021 Federal Income Tax Return. You must submit this information one of two ways: **(skip to Section E.)**

- The best way to verify income is by using the IRS Data Retrieval Tool (DRT) through the FAFSA.  
**OR**
- You can submit a signed copy of the 2021 Federal Income Tax Return that includes all schedules filed. If you do not have a copy of the tax return, you can submit the Tax Return Transcript. You can request the transcript:
  - Online – <https://www.irs.gov/individuals/get-transcript>
  - By mail – Form 4506-T
  - By phone- 1-800-908-9946
- **NOTE:** If an amended 2021 tax return was filed, you must also submit a SIGNED copy of the 1040X that was filed.

I was not required to file a 2021 Federal Income Tax Return, because I was unemployed. **(skip to number 4.)**

I earned income in 2021, but was not required to file a tax return. **(continue to numbers 2-4.)**

- You must report any income you earned below:

**2. List below the name of all employers, amount earned from each employer, and whether a W-2 form is attached.**

List every employer even if they did not issue a W-2 form. If more space is needed, attach a separate page including your name and ID number.

Employer's Name	Annual Amount Earned in 2021	IRS W-2 Attached?
<i>EXAMPLE: Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>	<i>Yes/No</i>

**3. Attach copies of all W-2 forms**

If you are unable to provide the W-2 information, you must submit a Wage and Income Transcript from the IRS. You can request this:

- Online – <https://www.irs.gov/individuals/get-transcript>
- By mail – Form 4506-T

**4. Submit a Verification of Non-Filing Letter from the IRS which verifies the IRS has not processed a tax return for you.** You can request this:

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- By mail – Form 4506-T
- By phone- 1-800-908-9946
  - Request a Tax Return Transcript, and if one was not processed, the IRS will mail the letter of non-filing.

**E. Certifications and Signatures****Student ID:**

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The student and spouse (if married) signing this form both certify that all the information reported is complete and correct. **The penalty for submitting fraudulent information on this form may include repayment of money received, and you could be fined or imprisoned.**

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Student Signature

Date

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Spouse Signature (if married)

Date

*Submit completed form and required documents to:*  
**Office of Financial Assistance**  
**Cameron University – North Shepler 332**  
**2800 West Gore Blvd**  
**Lawton, OK 73505-6320**  
**FAX: 580-581-2556 | EMAIL: [financialaid@cameron.edu](mailto:financialaid@cameron.edu)**