



Independent Special Conditions

Academic Year 2023-2024

The Department of Education recognizes that special conditions may exist for families who have suffered major reductions in income for various reasons since 2021. For those families, the 2021 tax return does not accurately reflect the current financial status. If your family's income has been significantly reduced, you should complete this form, attach documentation, and return it to the Office of Financial Assistance for further consideration of your 2023-2024 eligibility for aid. You must be able to **provide copies of all documentation requested**. Incomplete forms will NOT be evaluated.

A. Student Information

Student First and Last Name

Student CU ID Number

B. Explanation of Reduced Income

Provide a typed and signed statement detailing all reasons your family's income has been reduced. Include dates and important details that the specialist may need to know about your situation. The person (student or spouse) whose income changed should be the one that provides the statement. If more than one person's income changed, more than one statement should be submitted.

C. Documentation

Attach the following documentation. **Your request will not be reviewed unless all documentation is submitted. Additional documentation may be requested by the specialist during the review.**

1. Signed statements to support your family's Explanation of Reduced Income. This can include statements from an employer indicating last date of employment, letters from counselors, or other third party documentation. **Statements must be on professional letterhead with contact information.**
2. Documentation supporting your family's Expected Income for 2023 listed in Section D (i.e. pay stubs, unemployment documentation, a DD214, a death certificate, etc).

D. Expected Income for 2023

Student ID: _____

Complete the tables below using estimated income amounts for 2023. **List the totals for ALL income sources that you and/or your spouse have received OR expect to receive from 1/1/2023 THROUGH 12/31/2023.**

If zero, enter zeros. Do NOT leave anything blank.

Taxable Income	Student	Spouse (if applicable)
Wages/Salary/Tips/Severance Pay		
Alimony		
Unemployment Benefits		
Pensions/Annuities		
Interest/dividends/capital gains		
Business/Farm Income		
Income received from rents after expenses paid for mortgage interest, taxes, and insurance		
Other (please describe)		
TOTAL TAXABLE INCOME:		

Untaxed Income	Student	Spouse (if applicable)
Child Support		
Social Security/Disability/Retirement/VA Benefits		
Worker's Compensation		
Untaxed portions of IRA/Pensions/Annuities		
Other (please describe)		
TOTAL UNTAXED INCOME:		

E. Certification and Signatures

By signing this form, I certify that all the information reported is complete and correct.

Student Signature_____
Date_____
Spouse Signature_____
Date

Submit completed form and required documents to:
Office of Financial Assistance
Cameron University – North Shepler 301
2800 West Gore Blvd
Lawton, OK 73505-6320
FAX: 580-581-2556 | EMAIL: financialaid@cameron.edu