STATEMENT OF POLICY: As a result of changes in instructional delivery due to COVID-19 and after discussion with chairs and deans, Cameron is changing its grading policy for Spring 2020 to allow students to choose between the standard letter grades and a satisfactory/unsatisfactory. Students were informed of the additional grading option for this semester on March 31, 2020 via email.

DEADLINE FOR SUBMISSION: Students may submit the form from 8 AM MAY 5, 2020 to 5:00 PM MAY 12, 2020. Requests submitted after the deadline cannot be considered due to state reporting requirements.

LIMIT ON SUBMISSIONS: Students may only submit the form ONCE and must include ALL courses for which they are requesting the change to S/U. Changes for ANY combination of completed courses this semester (single, multiple, all) may be requested, but they MUST ALL be included on a single form.

REQUESTED COURSE INFORMATION: CRNs, Course prefixes and numbers, and Course Titles are all listed on the Student Schedule, available in AggieAccess. Students should list this information for ALL courses for which they are requesting grade mode changes. If they are requesting changes for all courses, they may simply type "All" in these fields.

ELIGIBILITY FOR S/U GRADES:
- Remedial or developmental courses: Grades of A, B, or C may be changed to S; grades of D or F may be changed to U.
- Undergraduate courses: Grades of A, B, C, or D may be changed to S; grades of F may be changed to U.
- Graduate courses: Grades of A, B, C may be changed to S; grades of D and F may be changed to U.

TERMS OF FORM SUBMISSION:
- Once submitted, students cannot at any time request the grade be reversed to the original grade.
- Requesting the grade change may impact Satisfactory Academic Progress (SAP) calculations, and those calculations may change and affect their eligibility to receive financial aid.
- Requesting this grade change may impact their GPA calculation which may affect scholarship eligibility.
- Requesting this grade change may have long-term considerations like eligibility for graduation, application/acceptance to professional programs or graduate school, and employment.

INSTRUCTIONS FOR SUBMISSION:
Students may submit their request in one of two ways:
1. Online (https://forms.gle/Psop5vGxHjiVF3Gb8) through Google Forms. They will be asked to login to their official CU-Gmail account before filling out the form and may need to log out of any personal Gmail accounts prior to form submission.
2. By email through a digital form provided by faculty sent to Grades@cameron.edu.

If students have issues or questions regarding the either version of the form, or find an error in the information they submitted, they can e-mail Grades@cameron.edu.