

ADDITIONAL SPRING 2020 GRADING OPTION INFORMATION
(Updated April 20, 2020)

STATEMENT OF POLICY: As a result of changes in instructional delivery due to COVID-19 and after discussion with chairs and deans, Cameron is changing its grading policy for Spring 2020 to allow students to choose between the standard letter grades and a satisfactory/unsatisfactory. Students were informed of the additional grading option for this semester on March 31, 2020 via email.

DEADLINE FOR SUBMISSION: Students may submit the form from **8 AM MAY 5, 2020 to 5:00 PM MAY 12, 2020**. Requests submitted after the deadline cannot be considered due to state reporting requirements.

LIMIT ON SUBMISSIONS: Students may only submit the form **ONCE** and must include **ALL** courses for which they are requesting the change to S/U. Changes for **ANY** combination of completed courses this semester (single, multiple, all) may be requested, but they **MUST ALL be included on a single form**.

REQUESTED COURSE INFORMATION: CRNs, Course prefixes and numbers, and Course Titles are all listed on the Student Schedule, available in AggieAccess. Students should list this information for **ALL** courses for which they are requesting grade mode changes. If they are requesting changes for all courses, they may simply type "All" in these fields.

ELIGIBILITY FOR S/U GRADES:

- Remedial or developmental courses: Grades of A, B, or C may be changed to S; grades of D or F may be changed to U.
- Undergraduate courses: Grades of A, B, C, or D may be changed to S; grades of F may be changed to U.
- Graduate courses: Grades of A, B, C may be changed to S; grades of D and F may be changed to U.

TERMS OF FORM SUBMISSION:

- Once submitted, students cannot at any time request the grade be reversed to the original grade.
- Requesting the grade change may impact Satisfactory Academic Progress (SAP) calculations, and those calculations may change and affect their eligibility to receive financial aid.
- Requesting this grade change may impact their GPA calculation which may affect scholarship eligibility.
- Requesting this grade change may have long-term considerations like eligibility for graduation, application/acceptance to professional programs or graduate school, and employment.

INSTRUCTIONS FOR SUBMISSION:

Students may submit their request in one of two ways:

1. Online (<https://forms.gle/Psop5yGxHjiVf3Gb8>) through Google Forms. They will be asked to login to their official CU-Gmail account before filling out the form and may need to log out of any personal Gmail accounts prior to form submission.
2. By email through a digital form provided by faculty sent to Grades@cameron.edu.

If students have issues or questions regarding the either version of the form, or find an error in the information they submitted, they can e-mail Grades@cameron.edu.