

**Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget - SRA3 Background Data
Schedule 1 - Continuing Full-Time Faculty and Full-Time Staff Salary Changes**

Institution Name:		Cameron University			
Contact Person's Name and Phone #:		Dr. John McArthur, (580) 581-2201			
1. Percentage Salary Changes For Continuing Filled Positions					
Percentage Salary Changes for Continuing Filled Positions	President	Number of Faculty ⁽¹⁾	Number of Administrative and Professional Staff (Exempt) ⁽²⁾	Number of Other Staff (Non-exempt) ⁽³⁾	Total
-% (Number receiving a salary decrease)	-	-	-	-	-
0% (Number receiving no salary change)	1	4	-	-	5
0.1% to 2.9%	-	69	51	1	121
3.0% to 4.9%	-	37	56	27	120
5.0% to 6.9%	-	4	28	21	53
7.0% to 9.9%	-	-	11	33	44
10.0% to 14.9%	-	-	4	10	14
15% or more	-	-	1	-	1
Total Number of Continuing Employees	1	114	151	92	358
Range of Percentage Changes:	For Pres - Use same %				
Lowest Percentage Change	0.00%	0.00%	1.28%	2.78%	0.00%
Highest Percentage Change	0.00%	5.26%	15.36%	11.39%	15.36%
Average Percentage Change	0.00%	2.80%	4.57%	6.78%	4.38%
Average Salary Change - For All Continuing Employees					
	President	Faculty	Professional	Other Staff	Total
Total Number of Continuing Employees	1	114	151	92	358
Amount of Salary Change	-	161,777	248,942	157,669	568,388
Average Salary Change	0	1419.096491	1648.622517	1713.793478	1587.675978
Average Salary Change - For All Continuing Employees Receiving a Salary Increase					
Total Number of Employees With Salary Inc.	-	110	151	92	353
Amount of Salary Change	-	161,777	248,942	157,669	568,388
Average Salary Change	#DIV/0!	1,471	1,649	1,714	1,610
Board Approval date for Budget			Approval Date: -->	June 22, 2022	
Effective Start Date of Salary Program			Starting Date: -->	July 1, 2022	
Date President's Salary will be Considered			Consider Date: -->		
Will your institution considering an employee salary or stipend program later in the fiscal year? If yes, explain in comment section below.			No	Date: -----> <-----Yes or No	
2. Faculty and Employee Promotions					
# of Employees Receiving Increases due to Promotions and Changes in Rank	-	6	1	1	8
Amount of Salary Increases provided due to Promotions and Changes in Rank	-	25,240.00	19,556.00	4,000.00	48,796.00
Average of Salary Increases Based on Promotions and Changes in Rank	-	4,206.67	19,556.00	4,000.00	6,099.50
3. Other Salary Adjustments - Such as Cell Phones, Etc.					
# of Employees Receiving Increases due to Other Salary Adjustments	-	-	-	-	-
Amount of Salary Adjustments	-	-	-	-	-
Average of Salary Adjustments	-	-	-	-	-
Explanation:					
4. Stipend Program					
# of Employees Receiving a Stipend	-	-	-	-	-
Amt of One-time Stipends	-	-	-	-	-
Average Stipend Increase	-	-	-	-	-
Average Stipend Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
Write in the effective dates of the FY2023 stipend program:			Starting Date: ----->		
5. Comments About Salaries, Promotions and/or Stipend Program:					
(Drag Row 55 if more space needed)					

**Oklahoma State Regents for Higher Education
Schedule 1-A - Methodology for Changes in Compensation - FY2023**

Institution Name: Cameron University

METHODOLOGY FOR CHANGES IN COMPENSATION				
	What methodology is used for compensation changes?	For Faculty	For Administrative and Professional Staff	For Other Staff
1	Performance-based merit evaluation			
2	Across-the-board			
3	Combination of performance-based and across-the-board	X	X	X
	List criteria for performance-based merit evaluation: (Add rows if needed)	For Faculty	For Administrative and Professional Staff	For Other Staff
1				
2				
3				
4				
5				
6				
	Elaborate if compensation changes are based on combination of performance-based and across-the-board changes:	For Faculty	For Administrative and Professional Staff	For Other Staff
1	Promotions or other change in rank	X	X	X
2	Merit	X	X	X
3	Market equity	X	X	X
4				
5				
6				

**Oklahoma State Regents for Higher Education
 FY2023 Educational and General Budget Part I - SRA3 Background Data
 Schedule II - Changes in Full-Time Faculty Positions**

Institution Name:-----> Cameron University

Report the full-time faculty positions that will increase or decrease the number of teaching faculty from that of the previous year. If a faculty member in a department has retired or resigned and is to be replaced by a new hire, do not report below.

New Full-Time Faculty Positions For FY2023				
Rank (specify Professor, Assistant Professor, Associate Professor, Instructor, Lecturer)	Department	CIP 2010 -Primary Field of Study UDS Record 8 - Element 51	FTE	Budgeted Salaries
TOTAL New Faculty Positions:			0.0	-

Note: Use additional pages or insert rows as needed.

Reduction in Full-Time Faculty Positions for FY2023:				
Rank (specify Professor, Assistant Professor, Associate Professor, Instructor, Lecturer)	Department	CIP 2010 -Primary Field of Study UDS Record 8 - Element 51	FTE	Budgeted Salaries
TOTAL Reduction in Faculty Positions for FY2023			0.0	-

Note: The changes in faculty positions will automatically update Schedule II-b.

Comments: The CIP Description should be reported at the 2 digit level. This is the primary Field of Study reported on UDS Record 8, Element 51.

**Schedule II-1 - Number of Part-Time & Adjunct Faculty, Teaching & Research Graduate Assistants
and Part-Time Professional and Other Staff**

FY2023 - Number of Adjunct Faculty (Use Unduplicated Headcount)	FY2023 - Projected Number of Adjunct Faculty (Use Unduplicated Headcount)	Change in Budgeted Number of Headcount (Formula)	* Avg. credit hours taught per Adjunct	* Maximum Credit Hours Taught per Adjunct
101	101	0	5	9

FY2023 - Number of Part-Time Faculty (Use Unduplicated Headcount)	FY2023 - Projected Number of Part-Time Faculty (Use Unduplicated Headcount)	Change in Budgeted Number of Headcount (Formula)	* Avg. credit hours taught per Part-Time Faculty	* Maximum Credit Hours Taught per Part-Time Faculty
0	0	0		

** FY2023 Number of Teaching Graduate Assistants (Use Unduplicated Headcount)	FY2023 - Projected Number of Graduate Teaching Assistants (Use Unduplicated Headcount)	Change in Budgeted Number of Headcount (Formula)	* Avg. credit hours taught per GA	* Maximum Credit Hours Taught per GA
0	0	0		

** FY2023 Number of Research Graduate Assistants (Use Unduplicated Headcount)	FY2023 - Projected Number of Graduate Teaching Assistants (Use Unduplicated Headcount)	Change in Budgeted Number of Headcount	N-A	N-A
0	0	0	N-A	N-A

FY2023 - Number of Part-Time Professional Staff (Use Unduplicated Headcount)	FY2023 - Projected Number of Professional Staff	Change in Budgeted Number of Headcount (Formula)	N-A	N-A
6	6	0	N-A	N-A

FY2023 - Number of Part-Time Other Staff (Use Unduplicated Headcount)	FY2023 - Projected Number of Other Staff	Change in Budgeted Number of Headcount (Formula)	N-A	N-A
4	4	0	N-A	N-A

FY2023 - Total Part-Time Employees (This is a formula)	FY2023 Projected # of Part- Time Employees (Formula)	Change in Budgeted Number of Headcount (Formula)	N-A	N-A
111	111	0	N-A	N-A

* Report the average and maximum credit hours based on the fall semester.

**Oklahoma State Regents for Higher Education
 FY2023 Educational and General Budget Part I - SRA3 Background Data
 Schedule II-a - Changes in Professional and Classified Positions**

Institution Name: Cameron University

List below the full-time professional and classified positions that will increase and/or decrease the number of professional and classified positions above that of the previous year's original budget. If an employee has retired or resigned and is to be replaced by a new hire, do not report below.

Increase in New Full-Time Professional Positions for FY2023

Position Title	E&G Activity/Function Budgeted	Number	Salary
Example: Recruitment Specialist	Student Services	1	36,000
Assistant to the VP for EMSS & Student Services	Student Services	1	31,000
TOTAL New Professional Positions:		1	31,000

Note: Insert additional rows or use additional pages if needed.

Reduction in Full-Time Professional Positions for FY2023:

Position Title	E&G Activity/Function Budgeted	Number	Salary
Dean of Student Services	Student Services	1	79,030
TOTAL Reduction in Professional Positions for FY2023		1	79,030

Comments:

Note: The changes in professional and classified positions will automatically update Schedule II-b.

Changes in Full-Time Classified Positions for FY2023:

	Increase	Decrease	Net Change
Changes in Full-Time Classified Staff			
Example: Change in Number of Positions:	3	2	1
Example: Change in Salary of Positions:	\$60,000	\$40,000	\$20,000
Actual Changes in Number of Positions	0	1	-1
Actual Changes in Salary of Positions	\$0	\$26,000	-\$26,000

Comments:

Number of Continuing Unfilled Positions Not Reported on Schedule I, II, or IIa

Number of Full-Time and Part-Time Positions	Comments (if any)	Number	Budgeted Salary
President		0	-
Faculty Positions		37	1,786,405
Professional Positions		17	730,028
Classified Positions		18	469,810
Totals		72	2,986,243

Note 1: This section excludes any positions previously reported on Schedule I, II, and Rows 10 through 43 on Schedule IIA

Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule II-b - Summary of Changes in Budgeted Faculty, Professional and Classified Positions

NOTE: THIS WORKSHEET IS LINKED TO SCHEDULES I, II & II-1 AND II-A. DO NOT INPUT DATA INTO THIS FORM.

Institution Name:	Cameron University
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FULL-TIME POSITIONS TO BE ADDED AND/OR ELIMINATED IN FY2023						
Employee Classifications:	Added Positions		Eliminated Positions		Net Changes	
	New Positions	Salary	Positions	Salary	Net Changes	Net Change in Salary
Faculty	0	0	0	0	0	0
Professional Staff	1	31,000	1	79,030	0	(48,030)
Classified Staff	0	0	1	26,000	(1)	(26,000)
TOTAL	1	31,000	2	105,030	(1)	(74,030)
				Crossfoot --->	(1)	(74,030)

Number of Full-Time and Part-Time Employees Paid or Partially Paid from E&G I Funds:									
Employee Classification	From Sch I	From Sch II-b	From Sch II-b	Formula	From Sch II	From Sch II	Formula	Add Unfilled Positions on July 1, 2022	Total Budgeted Positions for FY2023
	Continuing Employees from Schedule I	New Positions	Eliminated Positions	Total Full-Time Employees	# of Part-Time Faculty, Adjunct, and Grad Assistants	# of Part-Time Professionals, Research Assistants and Other Staff	Total Full-Time and Part-Time Employees		
President	1			1			1	0	1
Faculty	114	0	0	114	101		215	37	252
Professional	151	1	1	151		6	157	17	174
Classified or Other Employees	92	0	1	91		4	95	18	113
Totals	358	1	2	357	101	10	468	72	540

Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule III - Course Section and Enrollment Data

Institution Name:	Cameron University
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Location ⁽²⁾	ENROLLMENT DATA				COURSE SECTION DATA ⁽¹⁾	
	Fall Semester 2021 (FY2022) FTE	Fall Semester 2021 (FY2022) Headcount	Fall Semester 2022 (FY2023) Projected FTE	Fall Semester 2022 (FY2023) Projected Headcount	Number of Course Sections Offered, Fall 2021 (FY2022)	Projected Number of Course Sections Offered, Fall 2022 (FY2023)
Main Campus	2,414	3,177	2,475	3,339	805	805
Branch Campus - List enrollment for each branch	136	293	139	319	81	81
Total Branch Campuses	136	293	139	319	81	81
Centers						
Off-Campus						
Total	2,550	3,470	2,614	3,658	886	886

⁽¹⁾ Organized classes, excluding individual instruction and lab classes

⁽²⁾ Do not duplicate enrollment counts. A student enrolled on Main Campus and A branch campus should be reported in only one location.

CHANGES IN ENROLLMENT DATA:

Changes in Student FTE - Fall Semesters	64	<--- Formula
Changes in Student Headcount - Fall Semesters	188	<--- Formula
Changes in Course Sections - Fall Semesters	-	<--- Formula

STUDENT/FACULTY RATIOS:

Please indicate your institution's student-to-faculty ratio:	17	<--- FY2022	Example: For a 18:1 ratio, report 18
(Calculation: FTE Student Enrollment divided by FTE Faculty)	18	<--- FY2023	Example: For a 19.5:1 ratio, report 20

ANNUALIZED STUDENT FTE (SUMMER, FALL & SPRING)

Actual Student FTE - Annualized	2,610	<--- FY2022
Projected Student FTE - Annualized	2,676	<--- FY2023
Change in Student FTE	66	<--- Formula
Percent Change in Student FTE	2.5%	<--- Formula

**Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule IV - Changes in Mandatory Costs - Update**

Institution Name	Cameron University			
Description of Mandatory Costs:	FY2023 Mandatory Costs Per Budget Needs Survey	Updated Projections to FY2023 Mandatory Costs	Changes from Original Projection	Comments: (If additional space is needed insert at bottom of form)
A. Costs to Annualize FY2022 Salary Program		N/A	N/A	Not Reported for the SRA3
1. Salaries		N/A	N/A	Not Reported for the SRA3
2. Benefits and Payroll Taxes applicable to Salary Annualization		N/A	N/A	Not Reported for the SRA3
B. Changes in Costs of Fringe Benefits and Payroll Taxes: (Exclude benefits & taxes based on salary increases)	FY2023 Mandatory Costs Per Budget Needs Survey	Updated Projections to FY2023 Mandatory Costs	Changes from Original Projection	Report Continuing Employees only - Do not report benefits & taxes for New Positions Budgeted in FY2023
1. Social Security	3,069	3,069	-	
2. MQFE			-	
3. Health Insurance	66,533	66,533	-	
4. Dental Insurance			-	
5. Life Insurance			-	
6. Long and Short Term Disability			-	
7. Oklahoma Teachers Retirement - Employee			-	
8. Oklahoma Teachers Retirement - Employer Share			-	
8a. Optional Retirement Plans - OU and OSU			-	
9. Workers Compensation	10,451	10,451	-	
10. Unemployment Compensation Payments			-	
11. Other Insurance and Payroll Taxes - From List Below	-	-	-	<-Column D is Linked to Cell D72 below
Total Cost of Fringe Benefits and Payroll Taxes	80,053	80,053	-	<-Formulas
C. Changes in Costs of Non-Compensation Requirements:				Sub-Total Each Object of Expenditure
1. Professional Services:				
Accounting and Auditing Services	3,558	7,500	3,942	
Legal Services	3,244	3,244	-	
Engineer Services			-	
Other Professional Services - From List Below	1,914	1,914	-	<-Column D is Linked to Cell D95 below
Total Professional Services	8,716	12,658	3,942	<-Formulas
2. Utilities:				
Natural Gas	35,000	40,000	5,000	
Electricity	32,421	36,421	4,000	
Water, Sewage, Etc.	6,759	6,759	-	
Other Utilities:			-	
Total Utilities	74,180	83,180	9,000	<-Formulas
3. Travel:				- <-Formulas
4. Supplies and Other Current Expenses:				
Equipment Maintenance/Service Contracts:			-	
Privatization Contracts (Housekeeping, Maintenance, etc.)	45,100	30,681	(14,419)	
Mandatory Institutional Memberships			-	
Gasoline	5,615	12,500	6,885	
Risk Management:				
Property Insurance	58,105	58,105	-	
Vehicles	844	844	-	
Aircraft	-	-	-	
Tort Liability	795	795	-	
Director and Officers Liability	2,003	2,003	-	
Other Insurance	-	-	-	
Telephone/Communications	-	-	-	
Other Supplies and Other Current Expenses - From List Below	3,715	3,715	-	<-Column D is Linked to Cell D80 below
Total Supplies and Other Current Expenses:	116,177	108,643	(7,534)	<-Formulas
5. Equipment, Property and Furniture:				
Information Technology Software and Equipment	70,169	70,169	-	
Other Equipment, Property and Furniture - From List Below	-	-	-	<-Column D is Linked to Cell D86 below
Total Mandatory Equipment, Property and Furniture	70,169	70,169	-	<-Formulas
6. Mandatory Library Periodicals and Subscriptions	22,205	22,205	-	<-Formulas
7. Scholarships	50,000	50,000	-	<-Formulas
8. Transfers and Other Disbursements	-	-	-	<-Formulas
9. Total Non-Compensation Mandatory Costs	341,447	346,855	5,408	<-Formulas
10. Total Mandatory Cost Changes	421,500	426,908	5,408	<-Formulas
B.11. List other Benefits and Payroll Taxes: (Enter total in B11(Cell C23 and D23) above)				
1.			-	
2.			-	
3.			-	
4.			-	
Other Benefits and Payroll Taxes (From M69)			-	Cell D71 is linked to Cell M69
Total Other Benefits and Payroll Taxes: (Insert rows if needed)	-	-	-	<-Formulas (Linked to section B. 11 Above)
C.4. Report Other Supplies & OCE Costs: (Enter total in Cell C53 and D53 above)				
Credit Card Fees	1,192	1,192	-	
Postage costs			-	
Governing Board Assessment	2,523	2,523	-	
Other Supplies & OCE Costs (From M78)			-	Cell D79 is linked to Cell M78
Total Other Supplies & OCE Costs: (Insert rows if needed)	3,715	3,715	-	<-Formulas (Linked to section C. 4 Above)
C.5. Report Other Equip, Property and Furniture Costs: (Enter total in Cell C58 and D58 above)				
			-	
Other Equipment, Property and Furniture (From M87)			-	Cell D85 is linked to Cell M87
Other Equipment, Property and Furniture: (Insert rows if needed)	-	-	-	<-Formulas (Linked to section C. 5 Above)
C.1. Report Other Professional Services: (Enter total in Cell C30 and D30 above)				
EEO Officer	414	414	-	
Title IX	1,500	1,500	-	
			-	
Other Professional Services (From M95)			-	Cell D94 is linked to Cell M95
Total Other Professional Services: (Insert rows if needed)	1,914	1,914	-	<-Formulas (Linked to Cell C27 Above)

Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule V - Tuition Waivers and Scholarships

Institution Name:	Cameron University
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TUITION WAIVERS AND SCHOLARSHIPS - E&G I BUDGET				
	FY2022	FY2023	Dollar Change	Percent Change
Resident Tuition Waivers - 3.5%	\$ 1,280,000	\$ 1,280,000	\$ -	0.0%
Resident Tuition Waivers - (outside the 3.5% limitation)	\$ 720,000	\$ 720,000	\$ -	0.0%
Nonresident Tuition Waivers	\$ 2,670,000	\$ 2,670,000	\$ -	0.0%
Total Tuition Waivers	\$ 4,670,000	\$ 4,670,000	\$ -	0.0%
Scholarships (paid from E&G I funds)	\$ 740,000	\$ 740,000	\$ -	0.0%
Total Tuition Waivers and Scholarships	\$ 5,410,000	\$ 5,410,000	\$ -	0.0%

Note: The total for the FY2022 and FY2023 column (Cell C14) should be the same number reported on Schedule A, A-1, B and Schedule E of the SRA3.

Report the amount of resident and nonresident tuition waivers and scholarships granted to Graduate Teaching and Research Assistants that are <u>included in the above totals</u> .	\$ -	\$ -	\$ -	#DIV/0!
Report the amount of tuition waivers granted to Concurrently Enroll High School Seniors. See worksheet named "Changes in FY2023".	\$ 460,660	\$ 580,176	\$ 119,516	25.9%
Comments:				

**Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule VI - Institutional Response to the FY2023 Budget Request**

Cameron University

Comments:

Cameron University enters the 2022 – 2023 academic year having completed the fourth of five years toward meeting strategic planning goals established in **Plan 2023: Ambitious Goals for Growth, Innovation and Engagement**. The key goals of this plan will be used to assign budget allocations and to make budget decisions. The actions and initiatives to advance those goals for 2022 – 2023 include:

- **Goal One – Transform student lives**
 - o Consolidate or centralize tutoring labs on the Lawton campus prior to FY24

- **Goal Two - Provide quality educational opportunities for the diverse community of Cameron University learners**
 - o Increase student financial support
 - o Expand engineering opportunities for students and employers in the Lawton-Fort Sill community
 - o Implement a student experiential portfolio to record service, awards, and work experiences to complement the academic transcript

- **Goal Three – Recruit, develop, and retain highly qualified faculty and staff committed to advancing the mission of the university**
 - o Implement a strategic compensation update plan and provide the first year of compensation changes through a three-part program using merit funding, a market and equity adjustment component, and a cost of living adjustment
 - o Expand a learning platform to provide continuing education and professional development for employees and alumni

- **Goal Four – Strengthen the economic, cultural, and civic life of the Cameron University service area in southwest Oklahoma and beyond**
 - o Reopen the university and welcome the community post-pandemic
 - o Identify and contract speakers for Academic Festival XII to be celebrated during the 2023 - 2024 academic year

- **Goal Five – Renovate and refresh existing facilities and technologies to meet the needs of current and future students**
 - o Extend University advancement and fundraising efforts
 - o Complete construction and renovation projects in Duncan and Lawton

- **Goal Six – Establish a strong brand and identity for the university**
 - o Initiate development of the next university strategic plan and campus master plan
 - o Edit existing university digital footage and create new content for social media applications and the university YouTube channel

Cameron University remains fully committed to increasing and improving student success and student learning inside and outside the classroom while continuing to be an engaged partner with common and career technology education, business, industry, civic and government organizations. Each initiative reflects that commitment to impact every student.

Cameron University provides outstanding student learning opportunities with highly qualified employees at an exceptional value.

Note: Schedule VI-A provides specific budget actions taken to develop the FY2023 budget request. This schedule allows the President or Vice President to provide additional narrative about the impact of this budget request.

FY2023 Educational and General Budget - SRA3 Background Data
Schedule VI-A - Specific Budget Actions Taken in the Development of the FY2023 Budget

Institution Name:	Cameron University
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Budget Actions: Actions Affecting Income:	Yes or No	# of Employees	Projected Dollar Impact on Budget	Comments - Describe Actions Taken - See Note Below
Increase Tuition and Mandatory Fees	Yes	N/A	601,736	4.0% increase to offset 50% reduction in Academic Service fees
Increase Academic Service fees	Yes	N/A	(528,440)	Decrease Electronic Media fee from \$40 per SCH to \$20 per SCH
Use of Reserves	Yes	N/A	1,231,374	To offset increases in mandatory costs and fund salary increases
Actions Affecting Expenditures:				
1. Furloughs	No			
2. Faculty Layoffs and/or Buyouts	No			
3. Staff Layoffs and/or Buyouts	No			
4. Reductions in Fringe Benefit Programs	No			
5. Eliminating Instructional Programs	No			
6. Eliminating other non-instructional Programs	No			
7. Other plans effecting employees	No			
8. Professional Services	No			
9. Contracts	No			
8. Other Operating Expenditures	No			
9				
10				
11				
12				
Total Projected Dollar Impact on Budget			1,304,670	

You may insert additional rows if needed.

Report expenditure reductions as a positive amount.

Note: If you addressed any of these issues in other schedules, you may reference the schedule in the comment block above.

Comment Box:

**Oklahoma State Regents for Higher Education
FY2023 Educational and General Budget Part I - SRA3 Background Data
Schedule XI - Legislative Response to FY2023 Budget Needs Request**

Institution Name: _____

The FY2023 Budget Needs Survey included a worksheet named "Summary-Priorities Funding Form". In the last column, each institution was asked if they would seek "Direct Proposal Legislature" for each funding change. If your institution sought legislative support for your FY2023 budget needs, please provide a summary of the outcome of that request.

If your institution did not seek Legislative Support indicate "No Legislative Support Requested".

<p>Legislative Request for Priority # _____ Cameron University did not seek legislative support for the budget priorities listed in the Budget Needs Survey, Summary Priorities Funding Form.</p>
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Drag row downward if additional space is needed.

<p>Legislative Request for Priority # _____</p>
--

Drag row downward if additional space is needed.

<p>Legislative Request for Priority # _____</p>
--

Drag row downward if additional space is needed.

<p>Legislative Request for Priority # _____</p>
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Drag row downward if additional space is needed.

If additional legislative requests were made, please copy the above formats to the area below this row.