

## <u>Student Employment – Rehire Status Form – Update to the Office of Human Resources</u>

Compliance Requirement:

✓ Students are allowed to continue status of employment if they worked in the immediate preceding Fall or Spring semester. Otherwise, the position must be opened and follow hiring procedures. For Semester: (check one) ( ) Fall () Spring () Summer Department Name: Department Account Number: Hiring Supervisor: \_\_\_\_\_ (Print Name) (S (Signature) (Phone number) The following student(s) will be continuing employment within our department/office. ID# Student Name Start Date \* TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT\* Date Received: \_\_\_\_\_ Date Processed in Banner: \_\_\_\_\_ Completed by: \_\_\_\_\_