Student Employment Hiring Form

For Semester: *(check one)*

☐ **Fall** ☐ **Spring** ☐ **Summer**

Department Name:_____ Department Account Number:_____ Date:_____

Hiring Supervisor:_____ _____ _____

(Print Name) (Signature) (Phone number)

The following student(s) have been selected to be employed within our department/office.

Last Name, First Name	ID#	Funding (Federal/State)	New Empl. / Rehire	Start Date (HR Use Only)

The following student(s) were interviewed, but not selected to be employed within our department/office.

Last Name, First Name	ID#	Date of Interview	Rationale for Decision

Equal Opportunity Policy - Cameron University, in compliance with all applicable Federal and State laws and regulations does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices or procedures. Equal Opportunity/Affirmative Action Employer

MY SIGNATURE ABOVE INDICATES THAT I HEREBY CERTIFY THAT THE SELECTION WAS MADE TO THE BEST OF MY ABILITY AND I DID NOT WILLFULLY DISCRIMINATE IN ANY MANNER ACCORDING TO THE UNIVERSITY EQUAL OPPORTUNITY POLICY.

* BELOW TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT *

Date Received: _____ Date Processed in Banner: _____ Completed by: _____

Form Date: 7/20/2022