



# Official Transcript Request Form

To order, fill out completely and sign the form. Mail, email or fax to the Transcripts Office. You will be notified if there are any financial holds on your account.  
TRANSCRIPT REQUESTS ARE NOT ACCEPTED VIA PHONE CALLS.

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Name                                      Former/Maiden

\_\_\_\_\_  
Student ID Number or Last 4 of SSN                                      Birthdate (mm/dd/yyyy)                                      Telephone Number

\_\_\_\_\_  
Current Mailing Address

\_\_\_\_\_  
City                                      State                                      Country                                      Postal Code

*Please note that if the address you provide above does not match what is currently on file, we will automatically update your information with the new address.*

Are you currently enrolled at CU?      Yes      No      If not currently enrolled, last semester of enrollment? \_\_\_\_\_

Would you like an additional copy sent to your current address?      Yes      No

**Please indicate how/when you want the printed transcript sent:**

Send now (standard processing time is 1 to 2 business days)

Hold for current semester grades

Hold until degree is posted on transcript

**Number of transcripts ordered** \_\_\_\_\_

**Where and to whom the transcript(s) should be mailed:**  
*(Please do not list an email address. We do not currently email transcripts.)*

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address 1

\_\_\_\_\_  
Street Address 2

\_\_\_\_\_  
City                                      State                                      Country                                      Postal Code

**Fax request to:**  
**580-581-5514**  
\*\*\*\*\*

**Mail Request to:**  
**Cameron University**  
**Attn: Transcripts**  
**2800 W. Gore Blvd.**  
**Lawton, OK 73505**  
\*\*\*\*\*

**Email Request to:**  
**Transcripts@cameron.edu**

**Signature:** \_\_\_\_\_

*(Your request cannot be processed without a written signature.)*