

# CAMERON UNIVERSITY SYLLABUS SUPPLEMENT

## FALL 2020, 12 WEEK SESSION

### IMPORTANT DATES (12 WEEK SESSION)

Classes Begin	09/15/20
Last date to enroll or add	09/21/20
Last date to drop with no transcript entry	09/23/20
Last date to drop with full refund	09/23/20
Penalty for late payment begins	09/30/20
Last date to withdraw with an Automatic W	11/11/20
Last date to apply for graduation	11/06/20
Session Ends	12/11/20
Faculty post final grades to AggieAccess by 4 p.m.	12/15/20

### FALL SEMESTER HOLIDAYS

Labor Day Holiday (No Classes)	09/07/20
Fall Break (No Classes)	10/15/20-10/16/20
Thanksgiving Break (No Classes)	11/25/20-11/27/20

### POTENTIAL COURSE FORMAT CHANGES

In response to the ongoing pandemic and fluidity of the situation, any current course format may be subject to change on short notice. Wherever possible, courses will continue to meet synchronously via Zoom. Should any change be necessary, students will be informed electronically (email, Cameron University's COVID-19 page, and/or Blackboard) and provided with direction regarding next steps.

### EXCUSED ABSENCES, RELIGIOUS HOLIDAYS

It is the [policy](#) of the University to excuse the absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays

### MAKE-UP EXAMINATIONS DUE TO UNIVERSITY-SPONSORED OR LEGALLY REQUIRED ACTIVITIES

In case of student absence due to participation in university-sponsored or legally required activities, faculty, if given notice two class periods or one week (whichever is less) prior to an exam (other than final exams) or quiz (excluding pop quizzes), should make every effort to find a reasonable accommodation for the student. Students missing an exam due to jury duty must be allowed an accommodation.

### CAMPUS SAFETY

*Public Safety*—The Office of Public Safety is located in S. Shepler 100. For non-emergency contact, use (580)581-2237. For an emergency, dial x2911 (on campus) or (580)581-2911 (off campus). Call boxes are available at prominent locations around campus.

*Weather Policy*—It is the policy of CU that classes will meet as scheduled. Should inclement weather conditions or other circumstances dictate closing the university, a delay in start time or event cancellations, announcements will be made through various media. In the absence of any announcement, classes will be held as scheduled. In all instances of inclement weather and/or hazardous travel, **please use your best judgment concerning your own personal safety before coming to the university.**

*Emergency Communication System*—This allows CU to send time-sensitive notifications via voice, email, and text. The service helps to provide a safer environment, enhance emergency preparedness, and keep faculty, staff and students better informed. Students should update their contact information on the My Info tab in **AggieAccess**. Emergency messages from CU will display caller ID (580)581-2200 and the email sender will be [notice@cameron.edu](mailto:notice@cameron.edu).

### ACADEMIC REGULATIONS

Academic regulations and policies for dropping and withdrawing from courses, changing an "I" grade, and regarding academic notice or probation are included in the online [Undergraduate Catalog](#). Regulations, penalties, and procedures regarding academic dishonesty are included in the [Student Handbook](#).

### AGGIEACCESS, STUDENT EMAIL, PASSWORDS

Use **AggieAccess** to check your grades, access your enrollment schedule, email, transcript, and university account/billing information. To access your account, enter the same username and password that you use to access campus computers.

Every student enrolled at CU is issued a CU email account. Students are responsible for information transmitted to the CU email account and are expected to check this account frequently and regularly. Passwords must be changed every 120 days through [AggiePass](#); users can also reset passwords, unlock accounts, and set up account security questions. For questions regarding **AggieAccess** or **AggiePass**, contact the Student Help Desk at (580)581-2338 or (580)581-2829.

### MISSION STATEMENT

Cameron University provides a diverse and dynamic student body access to quality educational opportunities; fosters a student-centered academic environment that combines innovative classroom teaching with experiential learning; prepares students for professional success, responsible citizenship, life-long learning, and meaningful contributions to a rapidly changing world; and is a driving force in the cultural life and economic development of the region.

### DISABILITY STATEMENT

It is the policy of Cameron University to accommodate students with disabilities, pursuant to federal and state law. Students with disabilities who need classroom accommodations must make requests by contacting the Office of Student Development, N. Shepler 314, (580)581-2209, or [student\\_development@cameron.edu](mailto:student_development@cameron.edu).

### PRIVACY/FERPA STATEMENT

Student records are filed in a variety of offices as listed in the *Student Handbook*. To protect the rights of students and graduates, CU releases restricted information to other persons or agencies only as provided by FERPA. A student may choose to release information to a third party by completing a FERPA waiver. Forms and information are available in the Office of Student Services, N. Shepler 324, (580)581-2244, or [studentservices@cameron.edu](mailto:studentservices@cameron.edu).

### EQUAL OPPORTUNITY

This institution, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, gender expression, age, religion, political beliefs, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and education services. To obtain information about applicable laws or to file an EEO- or Title IX-related complaint of discrimination, including harassment, contact our Title IX Coordinator/Equal Opportunity Officer Christi Williams, (580)581-6712 or [eo-tix@cameron.edu](mailto:eo-tix@cameron.edu).