

**Purpose of funds:** These funds are to be used to support faculty and staff in the improvement of classroom, laboratory or library instructional procedures. Innovative Instruction is defined as a change in instruction which is new and worthy of emulation.

Project Title:
Requested By:
Amount Requested:

**Innovative Instructional Grant Criteria:**

**Required:**

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- Not for travel to a professional meeting or for faculty development travel
- Not a substitute for normal departmental equipment purchases
- Not for food or beverages
- Includes itemized budget that demonstrates high cost/benefit ratio
- Includes complete project description

**Ranked:**

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*\*A minimum rating of "meets" is required to be eligible for funding*

Criteria:	DOES NOT MEET	MEETS	EXCEEDS
Clarity / quality of proposal and project design	Application does not follow instructions. Project design is unclear, confusing, or inadequately described.	Project design is clearly articulated in "project description" in such a way as to be understandable by a general audience.	Project design is clearly articulated in a description that fully supports the proposal with relevant materials and ample explanation, showing excellent attention to detail.
Innovative improvement to instruction	Application fails to identify specific new strategies, technologies, equipment, or applications or does not adequately explain relevance of these strategies / technologies to improving instruction	Application specifies what new strategies, technologies, or equipment (or new application of existing strategies, technologies, or equipment) will be used and how they will improve instruction	Application fully explains and justifies the application of these specific strategies, technologies, or equipment to improving instruction, with clear plans, goals, and/or outcomes.
Benefit to institution in line with mission and/or strategic plan	Application does not address CU mission or current strategic plan, or fails to clarify project benefits to institution or how it focuses on updating current practice or addressing future trend	Application demonstrates alignment with CU mission statement and/or current strategic plan and focuses on updating current practice or addressing future trend	Application fully justifies project benefit to institution through reference to CU mission statement and/or current strategic plan and specific examples or explanation and focuses on updating current practice or addressing future trend
Future, continued, or sustainable application	Project is not sustainable or does not have benefit or application beyond a single semester	Application shows project benefit or application beyond the current / target semester	Application clearly articulates a plan for future or continued use of this technology or strategy and/or demonstrates sustainability of the project

**Recommendation:**

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