



**CAMERON UNIVERSITY  
2023-2024 LECTURES &  
CONCERTS EVENT REPORT**

Please **type** this form and submit it electronically (pdf) to the Office of the Dean of Students via [studentservices@cameron.edu](mailto:studentservices@cameron.edu) within 30 days after the conclusion of your event. Include copies of all advertisements distributed and sign-in logs for this event.

Do not alter this form. Please include a separate page if you need additional space to describe your event.

Current Date:	
Sponsoring Department:	
Person Completing this Report:	
Contact Name and Phone #:	
Name of Event:	
Date and Time of Event:	
Location Event was Held:	
Headcount of Students:	
Headcount of Other Attendees:	
Total Lectures & Concerts Funds Used:	

Please describe the success of the event.

What, if anything, would you do differently if this event were offered again?

Please describe any after-action items.

What other financial resources were used to facilitate the expenses for this event?