



CAMERON UNIVERSITY
 PURCHASING DEPARTMENT
 2800 W. GORE BOULEVARD
 101 ADMINISTRATION BUILDING
 LAWTON, OKLAHOMA 73505

REQUEST FOR QUOTATION

**THIS IS NOT
AN ORDER**

BEFORE FILLING OUT THIS FORM PLEASE READ THE FOLLOWING INSTRUCTIONS.

Please submit your quotation on the items described. Use pen and ink, typewriter or a computer when filling in quotations and initial any corrections. Unless specifications as given are altered, the vender will be expected to deliver merchandise as quoted. If quoting an alternate, so state on this document and attach complete specifications and brochures to fully describe the merchandise you propose to furnish. The unit price must be stated on all items an all totals extended; vendors guarantee unit prices to be correct. The right is reserved to accept or reject all or part of any quotation submitted. All merchandise will be awarded by items or groups of items, whichever may be to the best interest of the University. "All or None" quotes must be clearly identified as such. Quotes must be received in sealed envelopes with requisition number and closing date plainly written on the outside of the envelope.

QUOTATION NO. _____ RETURN QUOTATION BY _____

INSTRUCTIONS: Please quote us your lowest price, advising your best possible delivery date on EACH ITEM LISTED BELOW.

Item No.	Quan	Unit	Description	Unit Price	Amount
<p>PLEASE MARK OUTER ENVELOPE:</p> <p>ALL INFORMATION BELOW THIS LINE MUST BE COMPLETED.</p>					

DAYS REQUIRED _____

FOR DELIVERY: _____ TERMS: _____ F.O.B. CAMERON UNIVERSITY, LAWTON, OKLAHOMA

SIGNED BY _____ FEI/SS NO. _____
Name and Title

FIRM _____
Bidder

ADDRESS _____

CITY & STATE _____
Zip Code

DATE _____ PHONE _____

**PURCHASING
DEPARTMENT**

This submitted as a legal offer and acceptance by the Cameron University Purchasing Department constitutes a binding contract.
 Special Notice to Vendors: All quotations must be submitted exclusive of federal Excise Tax, in all cases where Tax Exemption certificate is required please make such notation, and same will be furnished to vendor with Purchase order.