ACADEMIC RENEWAL REQUEST

NAME _____ ID _____ DATE _____

Semesters or Terms Requesting to be Renewed:

_____

Extenuating Circumstances Causing Poor Grades:

_____

The following conditions must be met for the renewal to be granted:

1. At least five years have elapsed between the last semester being renewed and the renewal request date.

2. Prior to requesting Academic Renewal, student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 hours) excluding activity or performance courses.

3. Must be currently enrolled.

This request will be for all courses completed before the date specified in this request.
Neither the content nor credit hours of renewed course work may be used to fulfill any degree or graduation requirements.

I understand that if my request for academic renewal is granted, all courses will remain on my academic transcript and all regularly graded courses will be included in calculating my cumulative grade point average. Renewed courses will be excluded in calculating my retention/graduation grade point average and grade point calculations for any other purpose are not affected by the renewed courses.

_____ _____
Student's Signature Date

☐ Approved ☐ Disapproved Date _____

Registrar _____