

CAMERON UNIVERSITY

RECOMMENDATION FOR PROMOTION OR REAPPOINTMENT

1. _____ is recommended for the following personnel action:

a. Reappointment as: _____

b. Promotion to the rank of: _____

The foregoing action if recommended by the administration and approved by the governing board:

a. would confer tenure b. would not confer tenure

2. **Certification**

Appropriate faculty counsel (including a recommendation) regarding this proposed personnel action has been obtained and is on file in the department.

Yes No

Dean

Date

Use additional sheets to provide the information in support of this recommendation. Give specific attention to the items listed below.

3. **Education and Employment Record**

- a. Summarize the individual's education credentials.
- b. Indicate the original Cameron appointment date and rank.
Detail subsequent personnel actions (reappointments, promotions, leaves of absence, etc.)
- c. Summarize other employment which relates to the competence of the person.

4. **Justification**

Document the individual's performance in areas such as, but not limited to those below.

- | | |
|-------------|--|
| a. Teaching | <u>Examples of Performance to be Documented</u>
Student evaluations, peer evaluations, successful innovations, successful participation in honors programs, success in student advising, availability to and rapport with students, average semester student credit hours taught, number of different class preparations, etc. |
|-------------|--|

- b. Service University or departmental committees, sponsorship or student organizations, guest lectures, etc.
- c. Professional Professional society committee assignments, publications, symposia organized, recitals, research, achievement exhibits, invitations to speak to professional groups, awards and recognitions, consulting activities, etc.

5. **Other** (evaluative comments, priority of recommendation, summary, etc.)

Recommendation: Approved Disapproved

Vice President for Academic Affairs

Date

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER