



FACULTY DEVELOPMENT GRANT

Important Guidelines and Application

1. **Eligibility:** Faculty
2. **Activities Funded:** Support faculty in acquiring new pedagogical techniques/information or in learning a discipline not primary to their field.
3. **Proposal Evaluation:** Primary consideration will be given to proposals that assist faculty or groups of faculty (and ultimately students) in acquiring new pedagogical techniques/information or in learning a discipline not primary to their field, emphasize cross-disciplinary activities, significantly impact courses which are in place, and address needs identified by assessment activities. Proposals must meet one of the following criteria:
 - a. Assist faculty or groups of faculty (and ultimately students) in acquiring new pedagogical techniques/information or in learning a discipline not primary to their field
 - b. Emphasize cross-disciplinary activities
 - c. Significantly impact courses which are in place
 - d. Address needs identified by assessment activities
 - e. Address Faculty Development and Training needs identified within the current Cameron University 5-Year Strategic Plan
4. **General Application Procedures:** The applicant will submit a formal request in the form of a proposal to the Academic Enrichment Director through the Department Chair and the Dean. The proposal will be reviewed by the Cameron Faculty Development Committee. Based on the recommendation of the committee, the Provost serves as the final approving authority.
6. **Format Requirements:** Based on the application below, submit a description of your project. Handwritten applications or applications that do not follow the specified guidelines will be returned to the application without review. If space provided by the form is insufficient, submit additional project description.
7. **Applications Submission:** Submit the application to the Office of Academic Enrichment.
8. **Grant Money Expenses:** If awarded, grant money must be spend within the fiscal year. Grant monies do not roll over into the next fiscal year.
9. **Final Project Report:** A final project report must be submitted to the Director of Academic Enrichment by June 30 of the year that you received your funding. Failure to do this will compromise your eligibility for future funding.
10. **Support:** For further information, contact the Office of Academic Enrichment (awohlers@cameron.edu).

Note:

Please read the guidelines very carefully.

FACULTY DEVELOPMENT GRANT APPLICATION FORM

DATE SUBMITTED:			
TITLE OF PROJECT: (Note title at the bottom of each page)			
FACULTY MEMBER(S):			
EMAIL(S)			
DEPARTMENT:			
SCHOOL:			
Required Signatures			
Applicant's Signature			
			Date
Department Chair's Signature (Indicates support for the activity)			
			Date
Dean's Signature (If travel or release time is involved)			
			Date
Committee Chair Signature (Indicates support for the activity)	Approve	Disapprove	
			Date
VP Academic Affairs Signature (Indicates support for the activity)	Approve	Disapprove	
			Date

Note: After signing and completing the sections below, make copy and file accordingly

Project Title:	
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Please provide the following information about your request for funding. Answers should be complete, detailed, and specifically address the criteria for funding. Most proposals can be described in two pages or less. If additional space is needed, attach additional project description.

1. Brief Summary of the proposal:

2. Expected Outcomes.

3. Cost. (Include personnel costs, travel, applicable fees, etc. and attach any supporting materials that are available.)

4. If you have received prior funding, demonstrate how the funding was used to meet the proposed actions. Specifically, did the funding lead to an external grant submission, publication, or other form of scholarly publication?

Please type and route accordingly

Office Use	
Submitted Annual Report	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

Project Title: