FALL 2014 ASSESSMENT
Open Meeting!!!
Institutional Assessment Committee (IAC)

Committee members serve 3-year terms

Mike Husak (Chair)
Karla Oty (Inst. Research, Assessment, & Acct)
Ronna Vanderslice – (VPAA)
Kirsten Underwood - (Gen Ed Rep) (2015)
Mary Penick (Adult and Continuing Ed) (2017)
Buddy Odom (School of Business) (2016)
Greg Treadwell (School of Business) (2015)
Adam Randell (School of Educ & Behav Sci) (2015)
Howard Kuchta (School of Educ & Behav Sci) (2016)
Susan Hall (School of Liberal Arts) (2015)
Monika Linehan (School of Liberal Arts) (2015)
Yanjun Zhao (School of Liberal Arts) (2017)
Richard Lowe (School of Liberal Arts) (2017)
Kyle Moore (School of Science & Tech) (2016)
James Dover (School of Science & Tech) (2015)
Muhammad Javed (School of Science & Tech) (2015)
Tahzeeba Frisby (School of Science and Tech) (2017)
Sarah Godsavé (Academic Advising Center) (2015)
Barbara Pickthorn (Library) (2016)
Robin Lee (Business and Finance) (2016)
Lorinda Rogers (Enrollment Mgmt) (2017)
Brandi Parker-Nunley (Student Services) (2017)
Ryan Flood (Athletic Department) (2015)
Renee Roach (Registrar’s Office) (2017)
Assessment Calendar for the 2014-2015 AY
Enrollment Management (EM), Academic Enrichment (AE), the Academic Advising Center (AAC), Athletics (AT) and the following Student Services programs: Upward Bound, Open Doors

- **September 3, 2014** – All information entered into WEAVEonline and designated as “final.”
- **September 4 – September 17, 2014** – Assigned IAC members and appropriate supervisor review entries and give feedback in WEAVEonline.
  - Assigned IAC members make recommendation to the IRAA Director on which units should participate in Roundtable discussions.
  - Appropriate supervisor decides which units will participate in roundtable discussions.
- **September 25 – October 10, 2014** – Roundtable discussions with EM, AE, AAC, AT and above programs in SS.
- **October 31, 2014** – All corrections or changes entered by EM, AE, AAC, AT, and above programs in SS into WEAVEonline. The appropriate supervisor marks items as approved if applicable.
- **November 10, 2014** – DAR’s printed and archived; Outcomes posted to website.
October 6, 2014 – All information entered into WEAVEonline and designated as “final.”

October 7 – November 3, 2014 – Assigned IAC members and Deans review entries and give feedback in WEAVEonline.
  • Assigned IAC members and Dean make recommendation to the IRAA Director on which programs should be scheduled for Roundtable discussions.

November 3 – November 14, 2014 – VPAA decides which programs will participate in a roundtable discussion and the schedule is created.

November 17 – December 19, 2014 – Roundtable discussions with AP.

January 16, 2015 – All corrections or changes entered by AP into WEAVEonline. The appropriate supervisor marks items as approved if applicable.

January 23, 2015 – DAR’s printed and archived; Outcomes posted to website.
General Education (GE)

- **October 1, 2014** – General Education Committee (GEC) informs departments/disciplinary groups of the name of the advisor from GEC assigned to their area.
  - Faculty entering information regarding general education are encouraged to contact their assigned advisor if they have questions.
- **October 24, 2014** – All information for General Education courses entered into WEAVEonline and designated as final.
- **October 27, 2014 – January 21, 2015** – Assigned IAC members review entries and give feedback in WEAVEonline.
  - Assigned IAC members make recommendations to the IRAA Director on which departments/disciplinary groups should be scheduled for Roundtable discussions.
- **January 22 – January 30, 2015** – VPAA decides which programs will participate in roundtable discussions and the schedule is created.
- **February 5 – February 27, 2015** – Roundtable discussions with departments/disciplinary groups.
- **March 12, 2015** – All corrections or changes entered by GE into WEAVEonline. Items marked as approved if applicable.
- **March 16, 2015** – DAR’s printed and archived.
What’s new this year?

Nothing...

Well, almost nothing...

General Education Assessment
One entry per disciplinary group per category

For categories with one or two departments, Chairs will coordinate

There are three groups contained in more than two departments – Humanities/Aesthetics;
Humanities/Diversity
Economics/Problem Solving and Critical Thinking.

Coordinators are:
Diversity – Deidre Onishi
Aesthetics – Susan Hall
Economics – Edris Montalvo

www.cameron.edu/iraa/generaleducation
What are the reviewers looking for?

**Outcomes** – clearly worded, use appropriate descriptor, do not cover too many things at once.

**Measures** – clearly described, clearly measure the linked outcome, have appropriate linked documents

**Targets and Benchmarks** – reflect “cohorts”

**Findings** – mark as “Met,” “Partially Met,” “Not Met,” or “Not reported this
What are the reviewers looking for?

**Findings** – report findings as percentages and number of students (e.g. 75% (N = 35)) and not averages, word finding in reference to Targets.

**Data** – data tables are clearly labelled, report summary data, if more than three years of data begin looking at trend analyses

**Action Plans** – if a target is not met, you need an action plan

**Action plan updates** – Action plans are NEW actions, update action plans each cycle as “In Progress,” “Finished,” “On Hold,” or Terminated.” Only action plans from the current cycle should be included in the “Planned” category.
What are the reviewers looking for?

**Achievement Summary/Analysis Question** – be sure to answer all appropriate analysis questions for your unit.
  - #1 – 4 for Academic Units
  - #5 – 6 for Non-Academic Units
  - #7 – 8 for General Education

**Curriculum Maps** – be sure it is complete and up to date. Each SLO should be Introduced, Reinforced, and Mastered within the curriculum map.
Why won’t IAC reviewers mark our sections as approved?

They can’t

Who does?
  Deans or Unit “Supervisor/Director”
Things to check before PQIR deadlines...

Mark all entries as “Final”

Label/title all attached tables and figures (content and year)

Save all attachments as pdf files please

Update all Action Plans from previous years

Re-visit Reviewer Comments from last year
“Office Hours” – Dr. Karla Oty

- Thursday, September 18th, 2014 from 2:00-3:30 in South Shepler 407
- Wednesday, September 24th, 2014 from 3:00-4:30 in South Shepler 407
Workshops Today (starting at 2:30)

- WEAVEonline Technical help – room 101
- Data Tables and Findings – room 102
- Action Plans – room 103
- Rubrics – room 223
- Curriculum Maps – room 224