Introduction to University Life (UNIV 1001)
SYLLABUS (CRN 11331)

Credit: 1 Semester Hour  Semester: Fall 2010
Course Time: 8:30 – 9:20 W
Course Location: McMahon Center 103
Final Exam: Wednesday, December 15th, 8:00 – 10:00 a.m.
Location to be announced

Instructors: Dr. Karla Oty
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Mr. Jordan Lindsey

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Catalog Description:
A course designed to acquaint the student with the educational and social environment of Cameron University and to provide the skills necessary for transition to university life. Recognition and development of interests and aptitudes; clarification of academic/career goals; development of a student's academic plan are covered. Resources, decision making, and time management are also stressed. Lecture 1 hour.

Prerequisite: None

Text: BAMS: The Essential Guide To Becoming A Master Student.
And
Goals and Priorities Quick Guide (no cost guide bundled with text)

Course Objectives:

At the conclusion of this course, students will:
- Be more knowledgeable about Cameron University programs, policies, resources, and services to effectively deal with common college transition issues
- Demonstrate a better understanding and usage of academic skills including note taking, time management, studying, and test taking
• Acquire knowledge of the diverse cultures and ideas that are the foundation of the University community
• Develop intellectual, personal, and social skills that will assist in future semesters at Cameron University and beyond
• Develop skills in preparation for future roles as productive employees and citizens

Activities, Requirements, and Assignments:
  a. Class sessions are a combination of lecture and group and/or individual activities to be completed during class.
  b. Students are expected to be present and to participate in each session. There are no make-up opportunities allowed for assignments completed during class.
  c. Weekly assignments will be given as homework to be returned to the instructors on the assigned date.

Evaluation and Grading:

An accumulative point system is used for determining final grades. Points are earned as follows:

a. Class participation and/or reflection assignments – 5 points per class session for a total possible 80 points
b. Weekly homework assignments – 10 points each for a total possible 160 points

Homework assignment will be scored on the following 5-10 point scale.
10 Points Exceptional; personal insights and application, obvious effort to excel beyond expectation
  9 points Good; assignment completed with better-than-average effort
  8-7 points Average; assignment completed; necessary elements are present
  6 points Poor; lack of necessary elements
  5 points Very Poor; assignment handed in late, completely illegible, or lack of necessary elements
  0 points Assignments not handed in

Grades will be totaled and calculated as a percent of the total possible points; Final Grades will be assigned according to the following scale:

<table>
<thead>
<tr>
<th>Points</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
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<tr>
<td>70-79%</td>
<td>C</td>
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<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>≤59%</td>
<td>F</td>
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Attendance Policy:

Attendance will be recorded. Attendance at all class sections is expected. If a student misses more than 3 class sections, his or her final grade will be lowered by one letter grade for each additional class meeting missed.

These instructors abide by Cameron University’s administrative withdrawal policy. If a student misses 5 class meetings before the last date to withdraw, the instructors may request that the student be administratively withdrawn from the class.

Tentative Course Outline: Fall 2010

1. **Introductions and Course Overview**
2. **Campus Life and Resources**: Familiarize students with the physical layout of the campus; explain the use of campus facilities; ensure that students know who to ask help from on campus.
3. **Self-Discovery**
4. **Managing Classes - Note Taking**: Understand that learning influences note taking; demonstrate note taking techniques and strategies that will assist with the learning process.
5. **Managing Classes - Test Preparation and Test Taking**: Teach students to anticipate, acknowledge and deal with stress of test taking; provide strategies to help students prepare for taking tests; provide test taking strategies; provide concrete suggestions for helping students prepare for, take and positively profit from the test taking experience.
6. **Managing Classes – Study Skills**: Learn techniques to maximize the ability to retain information and recall information.
7. **Managing Classes - Reading**: Learn techniques to become a better and more effective reader.
8. **Managing Classes Wrap Up and Introduce Managing Resources: Time Management**
9. **Managing Resources: Time**: Analyze current use of time; learn time management techniques.
10. **Managing Resources: Money (Part I)**: Teach students the forms of financial assistance available and how to apply for financial aid; provide resources to assist with seeking and understanding the financial aid process.
11. **Managing Resources: Money (Part II)**: Teach students the forms of financial assistance available and how to apply for financial aid; provide resources to assist with seeking and understanding the financial aid process.
12. **Managing Resources: Health and Safety**
13. **Managing Your Future: Choosing a Major/Career**: Determine student’s interests, values and career objectives to select an appropriate major or educational program.
14. **Managing Your Future: Goals**
15. **Self-Discovery Revisited and Course Wrap-up**
16. **Final Examination Period**