

Students of Math 1513 College Algebra Fall 2008
Text: *College Algebra*, Sullivan, 8th Edition, Pearson Prentice Hall, 2008
Selected Material Covered from chapters 3-8: See Schedule for Sections Covered
MWF 8:00 or 10:00 Sections
Attendance and Grading Policy

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SUBJECT: Class Attendance and Grading for This Course

The following policy will be used in this class with regards to absences and grading:

1. A) See attendance statement of the General Catalog . Specifically: Students are responsible for the content of each course in which he or she is officially enrolled. It is expected that if you do attend class that you arrive to class on time. A history of arriving late to class will have a negative effect on your grade.

1. B) Small children cannot attend class with their parents!

1. C) In order to create a proper learning environment for all students, it is expected that each student will treat their fellow classmates with respect and have respect for the instructor. Failure to do so will lead to dismissal from the class.

2.) Grading in this class is based on the total number of points accumulated from:

(a) Hour Exams (100 points/test) Hour exams will cover one or two chapters and are an important part of the total course grade. If a student misses an exam the grade will be recorded as a zero. At the end of the semester the lowest hour exam grade will be dropped to allow for a missed exam or a "bad day." Makeup exams will not be given except in very special cases such as prolonged hospital care, etc. A bonus of five points will be awarded to those students that take all of the tests and make a minimum of 70 on each. Each student is responsible for looking over their graded papers and reporting any errors in grading to the instructor within *one week* of receiving their paper.

(b) Quizzes (10 points/quiz)

These will be quizzes over assigned reading material and previous lecture material. Zero to 10 quizzes possible with the actual number related to class attendance and performance.

(c) Homework : Homework will be assigned in class as the semester progresses. Homework papers **will not** be collected – they are to be used as a guide by the student to know what type of problems they will be expected to be able to work on the tests. Class time will be taken to cover some homework problems if necessary.

(d) Final Exam (200 points)

The final exam is comprehensive and will be based on the material covered on the hour exams and material covered after the last regular exam. The final test score will not be dropped. See item 9!

3.) Grading Scale (% of total possible points) Don't count on grades being curved.

90 - 100 A 80- 89.99 B 70- 79.99 C 55- 69.99 D 0 - 54.99 F

4.) It is recommended that the student save all of their graded papers until the completion of the course so any question related to the final grade can be quickly and easily resolved.

5.) A student may withdraw from the class with a "W" until Nov 12. After this period if the student chooses to withdraw they will receive a "W" if they are passing and an "F" if they are failing. A "W" may be awarded only if the student initiated and completed withdrawal from the course. The only audit grade allowed in this course will be for those selecting this choice at the beginning of the semester! An "I" will be assigned only for those students completing most of the course and because of reasons beyond their control are unable to complete the course. In no case will an "I" be assigned because the student did not earn the grade they wanted!

6.) Students are encouraged to seek help and counsel if they have difficulties with any part of the course. Help is available in Burch in the Math Lab – contact the Math Department for a schedule for times the lab is available.

7.) Students are expected to have a graphics calculator and learn how to use it to graph functions, solve systems of equations, and do matrix operations such as determinants, inverses, and multiplication. As calculators vary as to how to perform operations, class time will not be used to train on the use of the calculator. An announcement will be made prior to test day as to whether the calculator will be allowed during that particular test. It is important, however, that the students be able to graph basic functions and solve algebraic and exponential/logarithmic equations without the use of the calculator. Certain types of advanced calculators may be prohibited for all tests – an announcement will be made as to the calculators that will not be allowed.

8.) It is the policy of Cameron University to accommodate students with disabilities, pursuant to federal and state law. Students with disabilities who need classroom accommodations must make their requests by contacting the Office of Student Development at (580) 581-2209, North Shepler Room 314.

9.) General Education Component: This course is a part of general education. The General Education Committee requires that we collect the following data in each College Algebra class:

- (a) The students will be given the graphs of five relations (i.e. parabola, cubic, square root, etc.) and be asked to match the appropriate name to each graph.
- (b) The students will be given an exponential growth word problem to solve.
- (c) The students will be given five equations to solve.
- (d) The students will be asked to graph a parabola, label the extrema, x-intercepts and y-intercepts.

The specific questions will be provided to each instructor who is teaching College Algebra for inclusion into the final exam. The four questions will be given in addition to the questions designed by the instructor. The four general education questions shall count in the point total of the final exam and students should not have access to books or notes during this portion of the final exam. The instructor shall not provide the questions to the students before or after the exam.

10.) Assessment: Certain sections of MATH 1513 (College Algebra) will be selected in the fall semesters to participate in Cameron University's assessment program. Sections that are selected will be required to give the CAAP examination. Data collected from this test is reported to the assessment committee and is included in a report to the Board of Regents.