

INSTITUTIONAL ASSESSMENT COMMITTEE

Date: 28 September 2018

Time: 11:00 – 12:00 PM

Location: MCC Executive Boardroom

Committee Members:

Mike Husak, Karla Oty, Ronna Vanderslice, David Bublitz, Kyle Moore, Parshuram Budhathoki, Kirsten Underwood, Edna McMillan, Travis Childs, Margot Gregory, James Scholz, Krystal Brue, Eileen Richardson, Stacie Garrett, Jawad Drissi, Ali Soyly, Jennifer Jackson, Brandi Parker-Nunley, Leslie Cothren, Stefani Goode, Emma Andrews, Lisa Restivo, Lynda Robinson, Diane Roeder, and Leisha Estep

Agenda:

1. Approval of Minutes – August 2018 meeting
2. Fall 2018 Open Assessment Meeting Review
3. September Reviews – comments and feedback
4. Reviewer documents, PQIRs, and the W: drive
5. Upcoming reviewer deadlines for Academic Programs, Library, University Success Programs, and Developmental Education
 - a. October 4, 2018 – All information entered into WEAVE and designated as “final.”
 - b. **October 5 – November 8, 2018** – Assigned IAC peer-reviewers and Deans review entries and give feedback in WEAVE. o Assigned IAC peer-reviewers and appropriate supervisor make recommendation to the IRAA Director on which units should participate in Roundtable discussions.
 - c. November 9 – November 19, 2018 – VPAA or President decides which programs will participate in a roundtable discussion
6. Scheduling of roundtables
 - a. November 26 – December 19, 2018 – Pre-roundtables and Roundtable discussions with programs.
7. New roundtable questions
8. General Education (GE)
 - a. October 24, 2018 – All information for General Education courses entered into WEAVE and designated as final.
 - b. **October 25, 2018 – January 10, 2019** – Assigned IAC members review entries and give feedback in WEAVE. Assigned IAC members make recommendations to the IRAA Director on which departments/disciplinary groups should be scheduled for Roundtable discussions.
 - c. January 11 – January 22, 2019 – VPAA decides which programs will participate in roundtable discussions and the schedule is created.
9. Other Business
10. Adjourn*
 - Could IAC members doing Gen. Ed. PQIR reviews please stay after the official meeting for a few moments.