



CAMERON UNIVERSITY
Adult and Continuing Education
Southwest Oklahoma Area Health Education Center



OBSERVATION PROGRAM FYI



APPEARANCE STANDARDS

Acceptable:

- ⌘ A “Club Scrub” white scrub top can be checked out from Western Technology Center. This may be worn with scrub pants or dress pants – **no denim**.
- ⌘ A white t-shirt, short or long sleeve with no visible print may be worn under scrub top.

Not Acceptable:

- ⌘ Wrinkled, faded or stained clothing.
- ⌘ Sweatshirts, sweatshirt material or hooded jackets.
- ⌘ T-shirts worn without scrub top.
- ⌘ Denim, brown, black, or neon colors.



NAME BADGE

Acceptable:

- ⌘ Must be worn in an easily visible place above the waistline near the collar or lapel or worn on a lanyard. Name and department must be visible to customers.

Not Acceptable:

- ⌘ No name badge, or worn in a place that is difficult to read, name covered, pins or stickers attached.



HAIR

Acceptable:

- ⌘ Hair should be contained in a manner so as not to enter patient care field. Long hair should be pulled back from face and secured.

Not Acceptable:

- ⌘ Extreme styles and/or hair color, extreme hair accessories, unkempt facial hair.



FINGERNAILS

Acceptable:

- ⌘ Nail polish in shades of red, pink, and brown.

Not Acceptable:

- ⌘ Artificial nails. Artificial nails are defined as substances or devices applied to the natural nails to augment or enhance the nails. These artificial applications include, but are not limited to: bonding, overlays, tips, wraps and tapes.



PERFUME, COLOGNE, AFTER-SHAVE, DEODORANT

Acceptable:

- ⌘ Deodorant use is strongly recommended.

Not Acceptable:

- ⌘ Use of perfume, cologne or after-shave.



HOISERY, SOCKS

Acceptable:

- ⌘ Hosiery or socks are mandatory.

Not Acceptable:

- ⌘ Bare legs



JEWELRY

Acceptable:

- ⌘ Maximum of 2 earrings per ear.
- ⌘ Maximum 2 rings (finger)
- ⌘ Necklace cannot interfere with patient care.

Not Acceptable:

- ⌘ Bracelets in patient care areas.
- ⌘ Rings with rough edges or elevated peaks that would interfere with application of gloves, patient care or pose an infection control risk.
- ⌘ Facial jewelry including tongue and eyebrow jewelry.
- ⌘ Hoop earrings or elaborate or large earrings that would be unsafe or distracting to customers.



SHOES

Acceptable:

- ⌘ Predominately white or black athletic shoes with support for feet.
- ⌘ White professional shoes.
- ⌘ Clogs are acceptable if they are medical professional shoes, white or black only.

Not Acceptable:

- ⌘ Open toe shoes.



IMMUNIZATIONS

- ⌘ Complete copy(s) of immunization records.
- ⌘ Negative result for TB test. Test must be within 6 months of being placed with a preceptor. Test can be performed by your doctor or county health department.



POINT OF CONTACT

- ⌘ Healthcare Careers Coordinator at CU-SWAHEC, WTC or WOSC will be the only points of contact. DO NOT address the hospital, clinic or preceptor directly for any reason.

Healthcare Careers Coordinator
Cameron University's Southwest Area Health Education Center
2800 W. Gore Blvd.
Lawton, OK 73505
580-581-2284 phone
580-581-2543 fax
Email: ahec@cameron.edu



REPORTING HOURS

- ⌘ Please report your monthly internship hours directly to Lora Young at CU-SWAHEC. Hours are due by the 1st working day of each month, for the previous month. You may report those hours by fax, mail, email or in person. If you are in CLUB SCRUB, your secretary must report the entire club's hours by the deadline each month to ensure proper credit.
- ⌘ If you did not earn any internship hours during a month, please report a 0 for that month.



RESPONSIBILITY

- ⌘ **You** must act in a professional manner at all times. All relationships formed during your internship must be in the form of a professional relationship only.
- ⌘ **You** are responsible for keeping track of your hours with the preceptor on the time sheet provided in the internship packet.
- ⌘ **You** are responsible for being with the preceptor at the assigned times. If you are not able to be there, or need to change times and/or days, please let the preceptor know in advance.
- ⌘ At all times, keep in mind the terms of the confidentiality statement you signed.