

General Education Committee Minutes

September 7, 2018

CETES Room 207

Present-Travis Childs (Chair), Marco Columbus, James Dover, Mandy Husak, Sarah Janda, Hong Li, Edris Montalvo, Kyle Moore, Karla Oty, Ali Solyu, and Mathew van Sant.

Absent-Marge Kingsley, Danyelle Lee, Edna McMillan, and Wensheng Wang.

Time- 9:00 a.m.

1. **New Secretary**

A new secretary was selected for the AY. Kyle Moore volunteered and the vote was unanimous.

2. **Approval of April Meeting Minutes**

The minutes from the April 20th meeting were reviewed. There some corrections that were needed. Sarah Janda made a motion to approve with minutes with the corrections. Edris Montalvo second. The motion passed.

3. **New Chair Elect**

Travis Childs outlined the responsibilities for the chair-elect of the Gen. Ed. Committee. Mainly the chair-elect becomes the chair in the next AY. Marco Columbus volunteered to be chair-elect. Edris Montalvo made a motion. Ali Solyu second. The motion passed and Marco Columbus is the chair-elect.

4. **Assessment Plan and Report**

Karla Oty will email the 5 year report, Annual update, and the updated 5 year plan for Assessment on Campus. Some of these reports are also shared with HLC and/or the Regents as part of Cameron's accreditation. Committee members were encouraged to review the reports.

5. **CAAP Replacement**

Travis Childs reminded the committee that Cameron needs a replacement of the CAAP exam. One suggestion was to ask programs that were doing assessment in their respective Capstone courses if there are Gen. Ed. SLOs that are being reinforced or mastered in the Capstone course. There was a general discussion amongst the committee about the pros and cons of such an approach versus purchasing an existing exam that has been validating and might even have national statistics. The final agreement was to ask each program to choose 1 or 2 Gen. Ed. SLOs that could be assessed in the Capstone courses.

6. **Writing Intensive Courses**

Students have a perception overall that writing is not emphasized during their Cameron experience. One solution would be to remind students that not every

writing assignment will be a long, extensively cited essay or argument paper. Rather some courses have smaller, but consistent reports that need to be generated such as lab reports in STEM courses.

7. **Examining Bias in Gen. Ed. Assessment**

General Education Assessment needs to be free from any bias. Karla Oty will send a NIOLA paper to the committee that highlights some examples and how to combat this issue. Committee members were encouraged to read the paper and monitor future gen. ed. assessment questions for bias.

8. **Other Business**

Sports and Exercise Science will have a proposal for the committee at the October 5th meeting.

The committee will ask IT about creating a share folder on the W:/ drive to help de-centralize general education assessment information. Some departments have one or a few individuals responsible for most if not all the gen. ed. assessment. Even as departments change, gen. ed. assessment needs to be consistently collected and evaluated. Having the information in a shared location can help with departmental transitions.

Sarah Janda brought up the Quality Matters Training and the restrictions it places on Face-to-Face courses since a Quality Matters online course has to be equivalent.

9. **Adjournment**

Edris Montalvo motioned to adjourn the meeting. Sarah Janda seconded the motion. The meeting adjourned at 9:50am.