

Faculty Committee Meeting Minutes
Friday, August 23rd 2013

Meeting was convened at 11:03 AM in South Shepler 623.

Meeting Facilitator: Sarah Janda, Chair

In attendance: Saeed Ahmad, Gary Buckley, Mike Husak, Joanni Sailor, Benson Warren and Sarah Janda (Chair)

Absent: Abbas Johari, Yanjun Zhao

- I. Chair distributed the agenda of the meeting.
- II. The committee discussed the option of Universal Scheduling of different university wide committee meetings, possibly on Fridays between 11AM to 2PM. It was suggested that we should look into universal scheduling of at least the three big University wide committees namely IAC, Gen Ed and Curriculum committees. The chair will talk to the Vice President for Academic Affairs about setting aside a time slot when these committees will meet and about the possibility of putting those times on the ballot for the next committee elections.
- III. The committee discussed Transparency/Rules/Consistency for the Departmental Credit cards in an effort to bypass the need for the PO's. The committee found out that the Department of Theatre Arts is the only department with their own credit card. If all the departments need the departmental credit cards; another position needs to be created. The committee did not see the need for any further action except to report the findings to the Faculty Senate.
- IV. It was discussed that the wording with reference to the Sabbatical Policies & Guidelines is too vague, more clear and consistent guidelines will help. The chair will ask the Vice President for Academic Affairs for some general rules about the process. The chair has also requested for the statistical data about sabbatical leave applications from the past five years.
- V. The committee discussed the separation of Tenure and Promotion. Some departments have clear Distinctions between the tenure and promotion policies while the others do not. With reference to when one can apply for tenure (5th or 6th year), the faculty handbook points to different criteria at different places. The committee realized that everything about the timeline of the tenure process should be in one place in the handbook. The committee decided to talk to the Vice President for Academic Affairs for clarification on the issue. One suggestion was that why not get rid of the "5th year" wherever the handbook states "5th year or 6th year" with one exception clause.
- VI. Next meeting will be held on Friday, September 27th at 11AM in South Shepler 623.
- VII. Meeting adjourned at 11:45AM.